

## C- CRITERION-WISE EVALUATION REPORTS

### CRITERION - I CURRICULAR ASPECTS

#### 1..1 Curriculum Planning and Implementation

##### 1.1.1 State the vision, mission and objectives of the institution and describe how these are communicated to the students, teachers, staff and other stakeholders.

*Tale Vibhag Shikshan Prasarak Mandal (TVSPM)* was established in 1951. The vision of the trust is “*Tamasoma Jyotirgamaya*” i.e. “**To Reflect the Vibrations of Social Aspiration in Education**”. The TVSPM trust was established mainly to provide education to the poor and needy students of Tale region of Raigad district.

Our **D. G. Tatkare Arts and Commerce College** was established in July 2001. The vision, mission and objectives of the college are spelt out as given below;

**Vision:**

**“Exploration of Youth Strength for the Nation Building”**

**Mission:**

- Persuasion of academic excellence.
- Inculcation of scientific attitude, rational thinking and human values.
- Development of personality through soft skills, Spoken English and competitive careers.

- Development of competent graduates having capabilities for placement and social commitment.
- Value addition through certificate/diploma courses.
- Uplifting of girls through women empowerment programme.

**Goals and Objectives:**

- To develop in-house curricula for certificate and diploma courses.
- To innovate teaching and learning process.
- To accelerate research among teachers and students.
- To enhance community services through extension activities such as N.S.S., N.C.C., W.D.C. etc.
- To establish appropriate infrastructure and learning resources.
- To strengthen library resources using ICT.
- To ensure students monitoring and support through T.Q.M. (Total Quality Management).
- To demonstrate effective leadership by facts and information.
- To assess ourselves through I.Q.A.C.
- To nurture healthy practices for stakeholders.

In the last 12 years the college has taken efforts to inculcate vision, mission and objectives in the minds of stakeholders. The students are aware of our vision and mission by displaying at the entrance of the college, in library, office, reading room, class rooms and at the place of sports and gymnastics. The vision and mission is also published in college and annual magazine, prospectus, displayed on college website for the information of the students and their parents. Teachers are familiar with the vision and mission through their regular teaching, learning, and evaluation and every day observation at various places of the college premises.

**1..1.2 How does the institution develop and deploy action plans for**

**effective implementation of the curriculum? Give details of the process and substantiate through specific example(s).**

Effective implementation of the curriculum is taken care of by implementing the following points;

**1. Annual Teaching Plan:**

Each teacher prepares annual teaching plan at the end of previous academic year and before going on vacation. This helps teachers to prepare in detail their subjects during the vacation

**2. Weekly Teaching Plan:**

The annual teaching plan is subdivided into months and weeks as per the requirements of the teaching.

**3. Availability of Syllabi of all subjects in Library:**

Syllabi of all subjects are available in the Library and provided as per the demands by the students and teachers.

**4. Display of the syllabi on website of the college:**

Syllabi of all subjects are displayed on the website of the college i.e. [www.dgtcollegetala.org](http://www.dgtcollegetala.org) these are also updated year wise as per the instructions received from University of Mumbai.

**5. Weekly plan of practical:**

In faculty of Arts Geography subject has practicals for 100 marks in T.Y.B.A class. The implementation of these practicals is carried out by dividing them in two terms and generally 4 practicals per months.

**1..1.3 What type of support (procedural and practical) do the teachers receive (from the University and/or institution) for effectively translating the curriculum and improving teaching practices?**

Generally, Board of Studies of the University formulates the syllabi of all subjects and communicates to colleges. Syllabi are

reviewed in 3 to 5 years and immediately after such revision, workshops are conducted by respective board of studies and the colleges depute their concerned teachers for such workshops. Our college has deputed the following teachers in the last 5 years.

<b>S I No</b>	<b>Name of Teacher</b>	<b>Date</b>	<b>Topic of the Workshop Attended</b>
1	Dr. N S Yadav	04-09-2013	Research Festival Avishkar
		26-11-2012	AZeevan ani vistar
		26-08-2012	Sahitya Ani Samaj
		02-12-2011	Lekhak Abhyas
		23-03-2011	SBCS Grading System
2	Prof. B M Lokhande	04-03-2013	NSS Evaluation Session
		02-03-2013	NSS Evaluation Session
		21-02-2012	NSS Scrutiny
		23-07-2011	Youth festival
		05-03-2011	NSS Evaluation Session
		27-01-2011	NSS
		29-11-2010	NSS
		20-03-2010	NSS Evaluation Session
3	Dr. R M Thorat	26-08-2012	GIS Software Training
		19-07-2012	Revised Syllabus SYBA
		14-07-2012	Reforms in Examination
		05-07-2012	Geography Teachers TYBA
		19-07-2011	Lifelong Training and Ext.
		28-06-2011	Geography Teacher
		25-06-2011	CBCS
		17-06-2011	CBCS
		13-07-2010	Geography FYBA
		28-01-2010	Practical Geography
		05-01-2010	New Syllabus FY/SY BA
		27-06-2009	EVS FYBCom
4	Dr. D D Kadam	05-07-2013	Revised Syllabus B.Com
		28-10-2012	API & PBAS Format
		31-07-2012	API & UGC Scheme
		14-07-2012	Reform in Examination
		11-07-2012	Revised Syllabus B.Com
		16-12-2011	Revised Syllabus FC
		13-11-2011	Awareness Programme

		20-09-2011	Revised Syllabus Bus. Eco.
5	Prof D U Kuntewad	26-06-2013	Revised Syllabus TYBA
		26-09-2012	How to Write Research
		01-12-2011	Avishkar Research Comp.
		28-06-2011	Revised Syllabus BA
		13-06-2011	Credit & Gradation Sys.
		20-06-2009	Revised Syllabus TYBA
6	Prof N S Gaikwad	25-08-2012	TYBCom for Accountancy Revised Syllabus- Special FA.
		11-12-2011	Experiences / Feedback on New Examination TYBCom
		17-07-2011	CBSE, Grading System and Semister System TYBCom
		05-07-2011	CBSE for TYBCom New Evaluation System-2011/12
		23-08-2010	Case Analysis & Evaluation in Commerce FY & SY BCom
		20-03-2010	NSS Evaluation Session
		16-02-20210	NSS Scrutiny Camp
		10-10-2009	Revised Syllabus for TYBCOM
7	Prof. S S Waghmare	16-06-2009	TYBA Revised Syllabus of Economics, Paper-IV & V
		17-12-2009	TYBA Revised Syllabus of Economics, Paper-IV & V
		24-02-2010	TYBCom Revised Syllabus of Business Economics
8	Prof. J R Vyas	10-08-2013	Library Website design
		02-02-2013	KOHA Software
		01-10-2012	Access to E-resources
		30-09-2012	Advances in Library IT

These workshops have helped a lot for effectively translating the curriculum and improving teaching practices.

As far as revision of syllabus is concerned our teachers participate directly/ indirectly through suggestions, communication and discussion with members of Boards of Studies.

**1.1.4 Specify the initiatives taken up or contribution made by the institution for effective curriculum delivery and transaction on the Curriculum provided by the affiliating University or other statutory agency.**

As soon as the curriculum is received by our teachers, we concentrate on the contents, aims, objectives and the method of delivery of the syllabus. Our teachers preferably read the reference books also communicate the same to the students. Teachers are used to adopt various teaching methodologies for effective curriculum delivery and transaction.

For example: list of reference books, use of LCD projector, home assignment, surprise test (Quiz), special extra test are implemented as per the schedule and need of the students.

**1.1.5 How does the institution network and interact with beneficiaries such as industry, research bodies and the university in effective operationalisation of the curriculum?**

The effective operation of the curriculum is carried out by collaborations, visits and interactions with industries and research institute, historical place, commercial markets etc.

Sl No	Year	Class	Name of Teachers	Details	No. of students
1	2009-10	TYBA & TYBC o m	Dr. R M Thorat; DR. N S Yadav; Prof. B M Lokhande	Ajanta- Verual Caves at Aurangabad; Bhimashankar; Sugar Factory Nashik; Goa beaches; Fort and Temples	25+25=50

2	2010-11	TYBA & TYBCo m	DR. N S Yadav; Prof. B M Lokhande	Akar Port Arts, Indapur; Kuda Caves, Kuda.	25+25=50
3	2011-12	TYBA & TYBCo m	Prof. N S Gaikwad; Dr. R M Thorat	Goga Factory, Vave Diwali; K o l a m b i P r o j e c t , Mandad.	30+25=55
4	2012-13	TYBA & TYBCo m	Dr. N S Yadav; Dr. D D Kadam.	P r a t i b h a Institute, Pune	5+5=10
5	2013-14	TYBA & TYBCo m	Prof. N S Gaikwad & Prof. Trupti Thorat	Roha MIDC Industries	25+25=50

**1.1.6 What are the contributions of the institution and/or its staff members to the development of the curriculum by the University?(number of staff members/departments represented on the Board of Studies, student feedback, teacher feedback, stakeholder feedback provided, specific suggestions etc.**

No one from our college represented the Board of Studies of University of Mumbai. However most of our teachers have interacted with members of Board of Studies directly or indirectly and conveyed their messages regarding updating of syllabi.

College asks for feedback of stakeholders and tries its level best to analyze and communicate it to the board of studies.

Generally each Board of Studies conducted work- shops, seminars and conferences after the revision of the syllabus. The following data reveals the teachers' activities in regard of such workshops, and seminars attended year wise.

Sl No	Name	Year	Work shops	Seminars
1	Dr. R. D.	2009 to	01	06 National and

	Kankariya	2011		International level
2	Dr. N S Yadav	2011-12	03	4 National Level
		2012-13	05	1 State Level 4 National Level
3	Prof. B M Lokhande	2009-10	01	-
		2010-11	03	-
		2011-12	04	8 State Level 9 National Level 1 International
		2012-13	02	14 National level
4	Dr. R M Thorat	2009-10	01	1 National level
		2010-11	04	2 National level
		2011-12	05	1 State Level 2 National level 1 International
		2012-13	02	3 National level 1 International
5	Dr. D D Kadam	2011-12	03	2 State Level 3 National level 2 International
		2012-13	04	1 State Level 3 National level 5 International
		2013-14	02	2 International 1 National
6	Prof. D U Kuntewad	2009-10	01	1 National level
		2010-11	00	1 National level
		2011-12	03	2 National level 1 International
		2012-13	02	1 State Level 8 National level
7	Prof. N S Gaikwad	2009-10	01	-
		2010-11	03	-
		2011-12	03	1 State Level 3 National
		2012-13	02	1 State Level 4 National
8	Prof. Trupti Thorat	2012-13	00	1 National level
9	Prof. J. R. Vyas	2012-13	04	6 National level 1 International
		2013-14	02	1 National Level



**1.1.7 Does the institution develop curriculum for any of the courses offered (other than those under the purview of the affiliating university) by it? If 'yes', give details on the process (Needs Assessment', design, development and planning) and the courses for which the curriculum has been developed.**

Apart from the regular courses of the University, College runs/have runs the following vocational/add-on/ value based courses.

1. Mobile Repairing
2. Hotel Management

The content of the syllabi is that of the respective agencies, authorities like DOEACC, New Delhi etc. The college is developing the vocational/add-on courses on following subjects.

1. Development of Soft Skills
2. Basic Applications of Computer Studies.
3. Personality Development
4. Disaster Management
5. Beauty Parlour

**1.1.8 How does institution analyze/ensure that the stated objectives of curriculum are achieved in the course of implementation?**

Objectives of the curriculum achieved in the courses of implementation are analyzed and ensured through conducting class test, assignment, tutorial test, quiz and projects at the end of semester/year. Feedback from the students is collected and analyzed. In order to ensure outcome of the feedback the teachers are communicated about the outcome of the feedback and advised to incorporate it while teaching.

## 5.2 Academic Flexibility

### 1.2.1 Specifying the goals and objectives give details of the certificate/diploma/ skill development courses etc., offered by the institution.

One of the missions of our college is value addition through certificate/ diploma courses. Similarly one of the goals and objectives is to develop in house curricula for certificate and diploma courses. In order to fulfill this mission / goal and objective college offers following certificate / diploma / skill development courses.

Sl No	Name of courses	Duration M=Months	Fees Rs.	Year			
				2009-10	2010-11	2011-12	2012-13
1	CCC	03 Months	2200	55	71	76	80
2	DSA	06 Months	5000	7	1	-	-
3	CCC & CCDTP	03 M + 03 M	4500	11	-	1	1
4	CCC & DSA	3 M + 6 M	6000	35	43	5	2
5	MS Office	2 Months	4500	2	-	-	-
6	CCC+ ATP	3 M + 3 M	4500	2	4	4	8
7	ATP	3 Months	2200	3	3	5	8
8	IT	3 Months	2500	2	2	8	2
9	CCFA	3 Months	1200	7	3	2	5
10	Hardware+ CCC	1 Year	15000	1	10	4	-
11	DDTP	3 Months	4500	2	1	1	-
12	C4+	3 Months	2500	-	-	-	11
13	CLIT & DTP	1 M + 3 M	4000	-	-	11	-
14	MOS + CCC	3 Months	4500	-	-	-	2
15	Tally	3 Months	3000	-	1	2	8

16	CCDTP	3 Months	3000	-	2	-	5
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**1.2.2 Does the institution offer programmes that facilitate twinning /dual degree? If 'yes', give details.**

The college doesn't offer twinning and dual degree programs, however college runs certain certificate / diploma courses which are helpful for the placement of the students.

**1.2.3 Give details on the various institutional provisions with reference to academic flexibility and how it has been helpful to students in terms of skills development, academic mobility, progression to higher studies and improved potential for employability**

- Range of Core /Elective options offered by the University and those opted by the college
- Choice Based Credit System and range of subject options
- Courses offered in modular form
- Credit transfer and accumulation facility
- Lateral and vertical mobility within and across programmes and courses
- Enrichment courses

The college runs arts and commerce courses; therefore there is very limited academic flexibility. In arts faculty students can choose from four options, whereas in commerce students can choose from two options. The Foundation course, advertising, Environmental Science, Communication Skill, Professional Marathi are helpful to students for skill development and improving potentiality for employment. Export marketing, business communication, Human Resource Management

and Marketing Research are useful for progression to higher studies. Choice based credit system courses in modular form, credit transfer etc. are not yet adopted by the University for UG courses.

**1.2.4 Does the institution offer self-financed programmes? If ‘yes’, list them and indicate how they differ from other programmes, with reference to admission, curriculum, fee structure, teacher qualification, salary etc.**

The college has secured affiliation for B.Com in Banking and Insurance from Mumbai University in 2011-12. The college has tried his level best to run this self financial course, however, the students have not responded positively. Therefore the college could not continue this self financial program.

Thereafter the college had applied for the self-financing post graduate program i.e. M.Com. in Accountancy and M.A. in Political Science. The Mumbai University had recommended to the Govt. of Maharashtra to offer this program in our college from the year 2013-14 and the college has started these courses from this year. The fees for M.A. and M.Com. are Rs.5000 and Rs.6000 respectively, but the college has offered approximately 50% fees concession to admitted students.

**1.2.5 Does the college provide additional skill oriented programmes, relevant to regional and global employment markets? If ‘yes’ provide details of such programme and the beneficiaries.**

The college provides following skill oriented programs:

<b>S I No</b>	<b>Name of the Course</b>	<b>Duration</b>	<b>Nos of Students Participated</b>
1	Computer Courses	01 to 12 Months	519 Nos from 2009 to 2013

**1.2.6 Does the University provide for the flexibility of combining the conventional face-to-face and Distance Mode of Education for students to choose the courses/combination of their choice” If ‘yes’, how does the institution take advantage of such provision for the benefit of students?**

The university doesn't provide the flexibility of combining the conventional face-to-face and distance mode of education for students to choose the courses / combination of their choice.

**5.3 Curriculum Enrichment**

**1.3.1 Describe the efforts made by the institution to supplement the University's Curriculum to ensure that the academic programmes and Institution's goals and objectives are integrated?**

Most of the teachers of our college try to enrich the curriculum of the university by giving exercise, project work, field work etc to the students on current and relative topics. This ensures the enrichment of curriculum as well as integration of academic programs, goals and objectives of the college. For example:

- Prof N.S. Gaikwad shows bank withdrawals and paying slips, cheques etc in the class in order to explain bank activities, which is the part of FYBCom Accountancy paper. Some of the students undertake practical experience of maintenance of accounts by visiting nearby small scale industries.

- Dr. D D Kadam, explains advance technology used for banking i.e. online banking transaction such as RTGS, NSFT, FD and online share trading.
- Prof. D U Kuntewad speaks on introduction of gender budgeting, benefits of male and female. Indian economy and its relation with other countries economy.
- Prof: B M Lokhande has Attended *Gramsabha* with SYBA (Political Science) students to understand actual functioning.
- Prof. R M Thorat and FYBA Geography students have observed low tide and high tide by visiting Murud / Alibaug sea site.

**1.3.2 What are the efforts made by the institution to modify, enrich and organize the curriculum to explicitly reflect the experiences of the students and cater to needs of the dynamic employment market?**

Some of the faculties of the college organized visits to industries, tourist places, and malls etc, to enrich student's experience, which help them for getting employment in the market. For example, some of the students undertake practical experience of maintenance of accounts by visiting nearby small scale industries. In year 2009, 30 students have participated in house course of "Tourism and Development" course.

**1.3.3 Enumerate the efforts made by the institution to integrate the cross cutting issues such as Gender, Climate Change, Environmental Education, Human Rights, ICT etc., into the curriculum?**

FY and SY BA and B.Com Classes have foundation course and environmental science course as part of their curriculum. While teaching these courses the concerned faculties and convener of NSS,

Career guidance and placement cell, communication skill, women empowerment cell etc take care of the cross cutting issues such as gender, climate change, environmental education, Human Rights and ICT. Some of the programmes organized with such cross cutting issues are mentioned below.

- NSS volunteers have sensitized the environmental issues under govt scheme known as “*Paryavaran Santuleet Samrudh Gram*” in Belghar in year 2011-12.
- In the year 2012-13 NSS volunteers participated in “*Stree-Purushancha- Jagar Janivancha*” (Gendar Awareness) and attended lectures, conducted surveys and group discussion, street rally, road slogan etc.

#### **1.3.4 What are the various value-added courses/enrichment programmes offered to ensure holistic development of students?**

- moral and ethical values
- employable and life skills
- better career options
- Community orientation: **The College has run the following value added courses. Five days Yoga work-shop for the students.**
- **Certificate Course in Mobile Repairing (2010-2011).**
- **Certificate Course in Hotel Management and House Keeping.**
- **Certificate Course in Tourism.**
- **Certificate Course in Computer Operation.**

The holistic development of students also ensured by conducting or participating of the student in the following enrichment courses.

- **Career Counseling /Placement cell of the college take care of introducing the students to various up to date career opportunities.**

- **Students have attended Job Fair in Pune / Panvel and some of them got selected.**
- **The college focuses on maintaining a strong community orientation in all the programmes being provided such as *Iftar Party, Ganesh Visarjan, Sadbhavana Din, Dahihandi. etc.***

The college focuses on maintaining a strong community orientation in all the programmes being provided. Students are encouraged to participate in co-curricular activities like NSS, Neighborhood Activities, and Extension Activities like Health awareness programmes, Blood grouping camps, environmental awareness programs etc.

### **1.3.5 Citing a few examples enumerate on the extent of use of the feedback from stakeholders in enriching the curriculum?**

The college has recently started to collect the feedback from stakeholders, mostly students feedback is analyzed and its outcome is thoroughly discussed in IQAC and wherever necessary it is used as guidance.

### **1.3.6 How does the institution monitor and evaluate the quality of its enrichment programmes?**

The quality of enrichment programmes offered to the student is evaluated by collecting a feedback in the form of questionnaire.

## **5.4 Feedback System**

### **1.4.1 What are the contributions of the institution in the design and development of the curriculum prepared by the University?**

Our faculty indirectly participated in the design and development of the curriculum prepared by the University by



providing suggestions to the members of board of studies.

**1.4.2 Is there a formal mechanism to obtain feedback from students and stakeholders on Curriculum? If 'yes', how is it communicated to the University and made use internally for curriculum enrichment and introducing changes/new programmes?**

The college has a formal mechanism to obtain feedback from the students. Every year students fill up the feedback form, which covers various aspects such as curriculum, infrastructure, learning resources, sports, quality of teachers etc. The feedback is thereafter analyzed and communicated to the members of the Board of Studies informally and some times in the work shop. The feedback is used internally for curriculum enrichment and initiating new programs / adhoc courses.

**1.4.3 How many new programmes/courses were introduced by the institution during the last four years? What was the rationale for introducing new courses/programmes?)**

The college has introduced certificate courses in Computer Applications, Tourism, Hotel Management and Mobile repairing during the last four years. Recently the college has introduced post graduate courses i.e. M.A. (Political Science) and M.Com. (Advanced Accountancy).

## **CRITERION - II**

### **TEACHING – LEARNING AND EVALUATION**

#### **2.1 Student Enrolment and Profile**

##### **2.1.1 How does the college ensure publicity and transparency in the admission process?**

The college has its own admission committee to follow the admission procedure every year as under.

- Before the commencement of the new academic session the prospectus is made available to the students. All relevant information regarding the admission procedure, infrastructure, fees & scholarships, various activities of the college, achievements of the students in academic as well as sports and other activities is conveyed through the prospectus.
- The college has its own website **dgtcollegetala.org** where from students can gather information regarding the college.
- Advertisements in the local level papers and local channels are also helpful during the admission.
- During all important functions the Principal transmits the same information to the audience.
- Huge hoardings fixed at strategic points in Tala Taluka places

and the boundary walls of the college building also serve the purpose.

- The teams of teachers personally visit schools in the neighboring areas to publicize the achievements, infrastructure, and courses facilities available to the students.

**5.4.2 Explain in detail the criteria adopted and process of admission (Ex. (i) merit (ii) common admission test conducted by state agencies and national agencies (iii) combination of merit and entrance test or merit, entrance test and interview (iv) any other) to various programmes of the Institution.**

Admission process is strictly based on first cum first served basis due to geographical limits and shortage of the students.

**2.1.3 Give the minimum and maximum percentage of marks for admission at entry level for each of the programmes offered by the college and provide a comparison with other colleges of the affiliating university within the city/district.**

The minimum and maximum percentage of marks for admission at entry level for each of the programmes offered by the college is 35% and 71% respectively. The following program wise percentage at entry level is as under.

<u>Minimum and Maximum Percentage of Marks For Admission</u>		
Programme	Minimum Percentage	Maximum Percentage
B.A.	35 %	70.83%

B.Com.	35 %	71.33%
M.A.	35 %	68.50 %
M.Com.	35 %	70.63%

**5..4.4 Is there a mechanism in the institution to review the admission process and student profiles annually? If ‘yes’ what is the outcome of such an effort and how has it contributed to the improvement of the process?**

Yes, there is an admission committee and placement cell to review the admission process and student profiles annually. The admission coordinators facilitate the admission process. The outcome of such an effort results in bringing about transparency, streamlining and systematizing the admission process, following up of reservation policy strictly as per the provisions of government. The review of students profile is carried out by comparison of its marks percentage with the marks percentage of previous year.

Admission Committee for ARTS: Dr. N.S. Yadav, Convenor

Prof. B.M. Lokhande, Member

Prof. D. U. Kuntewad, Member

Admission Committee for COMMERCE:

Dr. D.D. Kadam, Convenor

Prof N.S. Gaikwad, Member

Prof Trupti Thorat, Member

**2.1.5 Reflecting on the strategies adopted to increase/improve access for following categories of students, enumerate on how the admission policy of the institution and its student profiles demonstrate/reflect the National commitment to diversity and inclusion**

**\* SC/ST**

- \* **OBC**
- \* **Women**
- \* **Differently able**
- \* **Economically weaker sections**
- \* **Minority community**
- \* **Any other**

The admission policy of the institution and its student profiles demonstrate / reflect the national commitment to diversity and inclusion by adopting the following strategies to increase / improve access of the students.

**SC/ST:** There is a provision of Maharashtra Government Scholarship for them at the time of admission

**OBC:** There is a provision of Maharashtra Government scholarship.

**Economically Weaker Section:** Freeships and other concessions are available to the students of EWS.

**2.1.6 Provide the following details for various programmes offered by the institution during the last four years and comment on the trends. i.e. reasons for increase / decrease and actions initiated for improvement.**

During the last four years, the college has offered the following various programmes:

<b>Programmes</b>	<b>Number of applications</b>	<b>Number of students admitted</b>	<b>Demand Ratio</b>
UG			
1-2011-12	356	356	1:1
2-2012-13	355	355	1:1
3-2013-14	390	390	1:1
PG			
1-2013-14	68	68	1:1

2			
3			
M.Phil.	---	---	---
Ph.D.	---	---	---
Integrated PG Ph.D.	---	---	---
Value added			
1	---	---	---
2			
3			
Certificate			
1-2011-12	<b>141</b>	<b>141</b>	1:1
2-2012-13	<b>119</b>	<b>119</b>	1:1
3-2013-14	<b>132</b>	<b>132</b>	1:1
Diploma			
1	---	---	---
2			
PG Diploma			
1	---	---	---
2			
3			
Any other	---	---	---
1			
2			
3			

## 2.2 Catering to Student Diversity

### 5..4.1 How does the institution cater to the needs of differently-abled students and ensure adherence to government policies in this regard?

The college makes best possible efforts to address the needs of differently-abled students. In the process of admission at first year level and before starting of the college the students have been classified in the following classes. The students who have been

awarded first class division in 12<sup>th</sup> level have been classified as Advance Learner / students, the Second class division students have been classified as Average learner / students and below 40 % marks students are classified as slow learners/ students.

**5..4.2 Does the institution assess the students' needs in terms of knowledge and skills before the commencement of the programme? If 'yes', give details on the process.**

Yes, the college assess as the students' needs in terms of knowledge and skills before the commencement of the programme by taking following measures:

The admission committee holds talks / discussions with students regarding their aptitude / interest and suggests them subjects keeping their aptitude / interest in first year B.A./ B.Com.

The admission committee also refers students to subject experts for comprehensive advice as and when required.

**5.4.3 What are the strategies drawn and deployed by the institution to bridge the knowledge gap of the enrolled students to enable them to cope with the programme of their choice?**

It is the strategy of the college to divide newly admitted student into three classes 1. Slow learners 2. Average learners 3. Advance learners. The teacher of the concerned subject plans to bridge the knowledge gap of the slow learner by conducting bridge course. Advanced learners are provided additional knowledge by giving projects, assigning home work, practicing of model question paper conducting group discussion and seminars. Students are also advised to refer additional books and to use internet facility and **N-list online database** available in the library.



<b>S I No</b>	<b>Name of the Faculty</b>	<b>Class</b>	<b>Subject for Bridge Course</b>	<b>Bridge Course Topic</b>	<b>No of Hrs / Lect for Bridge Course</b>
01	Dr. N.S. Yadav	F.Y.B.A.	Marathi	<i>Marathi Sahitya Parichay</i>	06 Nos
02	Prof. B.M. Lokhande	F.Y.B.A.	Political Science	Introduction to Political Science	05 Nos
03	Prof. R. M. Thorat	F.Y.B.A.	Geography	Introduction of Basic Geography	06 Nos
04	Prof. D. U. Kuntewad	F.Y.B.A.	Economics	B a s i c Concept & tools in Economic Analysis	06 Nos
05	Dr. D. D. Kadam	F.Y.B.Com	Business Economics	B a s i c Concept of Business Economics	05 Nos
06	Prof. N. S. Gaikwad	F.Y.B.Com	Accounts	B a s i c Accounts	04 Nos
		F.Y.B.Com	Commerce	Introduction to Banking	04 Nos

#### **5..4.4 How does the college sensitize its staff and students on issues such as gender, inclusion, environment etc.?**

Students and teachers are sensitized for issues such as gender, inclusion and environment by organizing lectures in staff academy, NSS etc. The students are also involved in tree plantation, excursion tours, field work and projects which are very much related to inclusion, gender and environment.

**5..4.5 How does the institution identify and respond to special educational/learning needs of advanced learners?**

The advanced learners are identified by considering their performance in previous year in respective subject. The concerned faculty / teacher organize Special lectures. The reference books as well as news paper articles are provided to the advance learner for enhancement of their knowledge. For example: e-journal facility, inflibinet facility, advance accountancy information, intercommunication amongst the students for recent activities i.e. budget, new economic policy, recent trends in agriculture, industry, service sector information, etc.

**5..4.6 How does the institute collect, analyze and use the data and information on the academic performance (through the programme duration) of the students at risk of drop out (students from the disadvantaged sections of society, physically challenged, slow learners, economically weaker sections etc.)?**

The college collects data and information on the academic performance in previous year in respective subject. Such data is used to make strategies to improve the academic performance of the disadvantaged sections of society, physically challenged, slow learners, economically weaker sections and minimize their dropout rate by taking following measures:

**Disadvantage sections of society**

- There is a provision of Maharashtra Government Scholarship for them at the time of admission.
- Free books are provided to students.

**Economically weaker sections**

- Freeships and other concessions are available to them.

- Free books, scholarships, student welfare fund and financial assistance are provided by Management and teachers.

#### **Slow learners**

- Peer learning is provided.
- Remedial classes and Bridge courses are organized for such slow learners.
- Their daily homework is checked to monitor their progress.
- Simplified versions of books are recommended to them.
- They are guided to take notes from reference books.
- Parents meeting for development of the students.
- They are referred to the counselor, which diagnoses their problem and suggestions have been provided to the students.

### **5.3 Teaching-Learning Process**

#### **2.3.1 How does the college plan and organize the teaching, learning and evaluation schedules? (Academic calendar, teaching plan, evaluation blue print, etc.)**

In the end of the academic year i.e. in the month of April, the meeting of staff members is organized and academic planning of the next year is fully discussed. The allotment of subjects, courses, classes etc is done and teachers are asked to submit teaching plans in advance. Academic calendar is prepared and published in the prospectus every year. The schedule of examination and evaluation of the next year is prepared in advance and communicated to the students and teachers.

**2.3.2 How does IQAC contribute to improve the teaching –learning process?**

In regular meeting of IQAC the feedback of all criteria is used to improve teaching learning process. All staff members are made aware of the discussion in IQAC and advised to make changes in their teaching and thereby learning process is improved.

**2.3.3 How is learning made more student-centric? Give details on the support structures and systems available for teachers to develop skills like interactive learning, collaborative learning and independent learning among the students?**

We used the following teaching learning methods to make learning more students centric.

- Case studies,
- On the job training
- Participative learning through role play method
- Field work etc

The following support structure and systems are available for teachers:

- a. Audio-Video Room (Virtual Class Room)
- b. Class Rooms
- c. Seminar Hall
- d. Inflight library.
- e. Collaborative learning (Inter Class participation)

**2.3.4 How does the institution nurture critical thinking, creativity and scientific temper among the students to transform them into life-long learners and innovators?**

The college takes the following steps to nurture critical

thinking, creativity and scientific temper among the students to transform them into life-long learners and innovators

- By holding debating and literacy competition within the campus and inter collegiate.
- By promoting departmental Posters and other publication amongst the students
- By publishing the annual college magazine
- By conducting field trips.
- By promoting departmental students projects
- By arranging educational / tourism oriented tours.
- By encouraging the students to participate in intercollegiate and university level competition.
- By conducting the programme of Disaster management and Self Defence awareness work-shop.
- By running Vivek Vahini Program.

**2.3.5 What are the technologies and facilities available and used by the faculty for effective teaching? eg: Virtual laboratories, e-learning - resources from National Programme on Technology Enhanced Learning (NPTEL) and National Mission on Education through Information and Communication Technology (NME-ICT), open educational resources, mobile education, etc.**

The faculty uses ICT for effective teaching for example: LCD projector is used for displaying power point presentation in Seminars and Conferences of students. The college has established virtual class room, where e-learning resources from NPTEL and NME-ICT can be used in the teaching learning process for students.

The college makes use of INFLIBNET N-list e-journals with facilities to access over two thousand e-journals and e-books. The same has been provided free of cost by INFLIBNET.

The College has up-to-date computer facility as mentioned below:

- Number of Computers: 15 desktop, Laptop: 1
- Computer-student ration: 1:20
- LAN facility is available in the college.
- No. of Licensed software available: 5 nos.
- College uses the following software for different purposes:
  - Examination Result Software.
  - OPEC Software.
  - Tally 11.0

**2.3.6 How are the students and faculty exposed to advanced level of knowledge and skills (blended learning, expert lectures, seminars, workshops etc.)?**

The students and faculties are exposed to advanced level of knowledge and skills through expert lectures, regular State and Regional Level seminars and workshops, as well as visits to center of advanced learning and Libraries of national importance.

**2.3.7 Detail (process and the number of students benefited) on the academic, personal and psycho-social support and guidance services (professional counseling/mentoring/academic advise) provided to students?**

Given below is detail on the academic, personal and psycho-social support and guidance services provided to students:

- Academic support is provided to students by:
  - Advising them to choose subject in Arts faculty.
  - Providing them Remedial classes.

- Guiding them to take coaching from specialists in the field.
- Personal and psycho-social support is provided to students by:
  - Addressing & sorting out their problems (by the senior teacher and counselor).
  - Providing them financial help.
  - Managing stress.

Example:

Rajesh Aghavile; Janabai Mrutunge; Keshav Waghmare; Mrs Diksha Gaikwad; Mrs Gore.

- Guidance services are provided to students by:
  - Giving them counseling /mentoring/ advice to participate in sports and cultural and co-academic activities at university,

**2.3.8 Provide details of innovative teaching approaches/methods adopted by the faculty during the last four years? What are the efforts made by the institution to encourage the faculty to adopt new and innovative approaches and the impact of such innovative practices on student learning?**

- Group discussion-Involvement,
- PPT-Knowledge of new technology
- Seminars-Stage daring
- Field visit- development of communication skill
- Documentary film- subject knowledge perception
- Presentation- increase of own confidence and stage daring
- On the job training- gaining of practical training

- Mock drill- actual involvement (participative learning)
- *Akash-Ganga Darshan*- Changing Approach.
- High tide and low tide Practical exercise
- Workshop- Disaster Management, Aids Awareness, *Swachata Mitra*
- Assignments- practical approach

**2.3.9 How are library resources used to augment the teaching-learning process?**

The college has made provision of library committee to find out the requirement of books and journals by teachers and students. The teachers are provided any number of books and also facility of N-list e-books and e-journals. Each student is issued with two books per week on borrow card. The advanced learners are provided with one more borrow card. An N-list e-journal facility is also made available to the students. SC/ST students are covered under book-bank scheme and special grant is received from Social Welfare. The library resources are frequently used by teachers and students to augment their teaching and learning process.

**2.3.10 Does the institution face any challenges in completing the curriculum within the planned time frame and calendar? If 'yes', elaborate on the challenges encountered and the institutional approaches to overcome these.**

Due to constrain of time, in spite of having advanced planning of teaching, most of the teachers couldn't finish the syllabi in the desired period. Therefore, teachers plan for extra lectures in last month of each term.



### **2.3.11 How does the institute monitor and evaluate the quality of teaching learning?**

The quality of teaching is evaluated by collecting the feedback from students and after analysis of feedback concerned teacher is well informed for improvement in teaching process. The learning process of students is reflected in their home assignment, unit test, project work and term end examination. Each subject teacher evaluates the final result of the students and accordingly students groups are made such as weak learners, average learners and advanced learners. Weak learners are provided with either bridge courses or remedial courses, whereas advance learners are supposed to do more number of assignments / project work and teachers advise them to refer more number of books and find out additional information and knowledge online.

### **e..4 Teacher Quality**

**e..4.1 Provide the following details and elaborate on the strategies adopted by the college in planning and management (recruitment and retention) of its human resource (qualified and competent teachers) to meet the changing requirements of the curriculum**

<b>Highest qualification</b>	<b>Professor</b>		<b>Associate Professor</b>		<b>Assistant Professor</b>		<b>Total</b>
	Male	Female	Male	Female	Male	Female	

Permanent teachers							
D.Sc./D.Litt.	--	--	--	--	--	--	--
Ph.D.	01	--	--	--	03	--	04
M.Phil.	--	--	--	--	02	01	03
PG	--	--	--	--	05	02	07
Temporary teachers							
Ph.D.	--	--	--	--	--	--	--
M.Phil.	--	--	--	--	--	--	--
PG	--	--	--	--	--	--	--
Part-time teachers							
Ph.D.	--	--	--	--	--	--	--
M.Phil.	--	--	--	--	--	--	--
PG	--	--	--	--	--	--	--

**e..4.2 How does the institution cope with the growing demand / scarcity of qualified senior faculty to teach new programmes/ modern areas (emerging areas) of study being introduced (Biotechnology, IT, Bioinformatics etc.)? Provide details on the efforts made by the institution in this direction and the outcome during the last three years.**

There are no self-financing UG courses in our college, which are related to IT, Biotechnology etc. However, college runs some add on courses related to basic computer knowledge, IT, Tally etc. Mr Vithal Jagadish Renukar, who has qualification M.A., B.Ed. Advance diploma in Computer, looks after the ad on courses and Prof. Jagadish Vyas, co-operate him in teaching for this courses as he has BE, DOA, M.Lib. & I.Sc., M.Phil. qualifications.

**e..4.3 Providing details on staff development programmes during the last four years elaborate on the strategies adopted by the institution in enhancing the teacher quality.**

a) Nomination to staff development programmes

<b>Academic Staff Development Programmes</b>	<b>Number of faculty Nominated</b>
Refresher courses	07
HRD programmes	Nil
Orientation programmes	04
Staff training conducted by the university	01
Staff training conducted by other institutions	03
Summer / Winter School, workshops etc	Nil

- b) Faculty Training programmes organized by the institution to empower and enable the use of various tools and technology for improved teaching-learning
- Teaching learning methods/approaches: Work-shop was organized for students of TYBA on Question Paper Pattern in Marathi subject. Near about 40 students and 15 teachers have participated in the workshop from Mumbai University jurisdiction.
  - Handling new curriculum
  - Content/knowledge management
  - Selection, development and use of enrichment materials
  - Assessment
  - Cross cutting issues
  - Audio Visual Aids/multimedia
  - OER's: In open educational resources lectures given by eminent personality are circulated among the audience for example: A letter of Dalai Lama obtained in NSS programme is circulated amongst the students and displayed in Library. It is concerned with humanity and humanism.

The lectures of our Chairman Dr. SP Vedak given on various occasion are printed and circulated to the teachers and students and preserved in library.

- Teaching learning material development, selection and use: the following teaching learning selective material is developed by our faculties and it is used for teaching learning enrichment of students.
- Time Management, Stress Management.

**c) Percentage of invited as resource persons in Workshops / Seminars / Conferences organized by external professional agencies**

\* Name of Resource Person: Dr. Nanasaheb S. Yadav

S I No.	Name of the Workshop / Conference /Seminar	Level- State / National/ International	Topic, Date and place	Remarks
1	Bhasha Vidyan Parishad	Sate Level	<i>K a t k a r i Bolibhasha</i>	
2	Lokasahitya	N a t i o n a l Level	<i>A a d i b a n d, L o k b a n d a a n i L o k s a h i t y a</i>	
3	1990 nantarche Marathi sahitya	N a t i o n a l Level	<i>1 9 9 0 n a n t a r c h i g r a m i n k a d a m b a r i</i>	
4	Sahitya and Samaj	University Level	<i>S a h i t y a, S a m a j a a n i S a n s k r u t i</i>	
5	Eka Lekhakacha Abhyas	University Level	<i>J a y a v a n t D a l v i n c h i K a t h a</i>	

**\* Participated in external Workshops / Seminars / Conferences recognized by national/ international**

**professional bodies**

<b>S I N o</b>	<b>Name of Faculty Members</b>	<b>Departments</b>	<b>Researc h Paper Present ation</b>	<b>Paper public ation</b>	<b>Chapt er in Books</b>	<b>Boo ks Edit ed</b>
1	Dr. R.D. Kankariya	Principal	50+	77	3	48
2	Dr N.S. Yadav	Marathi	18	20	2	2
3	Prof. B. M. Lokhande	P o l i t i c a l Science	20	22	0	1
4	Dr. R.M. Thorat	Geography	04	6	0	0
5	Dr. D.D. Kadam	B u s i n e s s Economics	14	12	0	0
6	Prof. D.U. Kuntewad	Economics	10	12	0	0
7	Prof. T.S. Thorat	Commerce	1	1	0	0
8	Prof. J.R. Vyas	Library and Information Science	11	1	0	3
9	Prof. N.S. Gaikwad	Accountancy	11	12	0	0
10	Prof. S.S. Waghamare	Foundation Course	09	8	0	0

**Presented papers in Workshops / Seminars / Conferences conducted or recognized by professional agencies**

**Name of the Professor (Last Four Years)**

Sl No	Name	Year	Works hops	Seminars
1	Dr. R. D. Kankariya	2009 to 2011	01	06 National and International level
2	Dr. N S Yadav	2011-12	03	4 National Level
		2012-13	05	1 State Level 4 National Level
3	Prof. B M Lokhande	2009-10	01	-
		2010-11	03	-
		2011-12	04	8 State Level 9 National Level 1 International
		2012-13	02	14 National level
4	Dr. R M Thorat	2009-10	01	1 National level
		2010-11	04	2 National level
		2011-12	05	1 State Level 2 National level 1 International
		2012-13	02	3 National level 1 International
5	Dr. D D Kadam	2011-12	03	2 State Level 3 National level 2 International
		2012-13	04	1 State Level 3 National level 5 International
		2013-14	02	2 International 1 National
6	Prof. D U Kuntewad	2009-10	01	1 National level
		2010-11	00	1 National level
		2011-12	03	2 National level 1 International
		2012-13	02	1 State Level 8 National level
7	Prof. N S Gaikwad	2009-10	01	-
		2010-11	03	-
		2011-12	03	1 State Level 3 National
		2012-13	02	1 State Level 4 National
8	Prof. Trupti Thorat	2012-13	00	1 National level

9	Prof. J. R. Vyas	2012-13	04	6 National level 1 International
		2013-14	02	1 National Level

**e..4.4 What policies/systems are in place to recharge teachers? (eg: providing research grants, study leave, support for research and academic publications teaching experience in other national institutions and specialized programmes industrial engagement etc.)**

The following policies and systems are practice to recharge teachers:

- Teachers are encouraged to submit minor / major research projects to the university or allied agencies and research grants are obtained.
- Teachers are provided with the help of Rs:3000/- per teacher per year for academic publications and attending seminar and conferences.
- Some of the teachers are involved in PG teaching in our college and in nearby colleges/institutions.
- The provisions are prescribed by the university and govt. i.e. study leave, duty leave are implemented.

Nature of the Project	Name of the Faculty	Duration Year From To	Title of the project	Name of the funding agency	Total grant		Total grant received till date
					Sanctioned	Received	
Minor projects	Dr.R.D. Kankariya	2012-13	Pharmaceutical Studies of derivatives of 1, 4 – naphthoquinones extracted from lawsonia	Mumbai University	16400	16400	16400

			inermis, an Ayurvedic medical plant.				
	Dr.N.S. Yadav	2012-13	<i>Tala talukyatil aadishci katkari bolibhashecha samaj vaidhyanik aabhays</i>	Mumbai University	50000	50000	50000
	Prof.B. M.Lokhande	2012-13	<i>Tala talukyatil katkari jamaticha panchayat raj vyavastetil rajkiya sahbhag</i>	Mumbai University	16800	16800	16800
	Dr. R.M. Thorat	2012-13	<i>Tala talukyatil loksankhya sansadhanacha bhvgolik aabhays</i>	Mumbai University	20000	20000	20000

**d..4.5 Give the number of faculty who received awards / recognition at the state, national and international level for excellence in teaching during the last four years. Enunciate how the institutional culture and environment contributed to such performance/achievement of the faculty.**

Dr. Diwakar Dhondu Kadam, Head, Department of Business Economics have been received Gold Medal from National Institute of Personnel Management, Calcutta for secured highest Marks in Training and Development subject at national level.

**d..4.6 Has the institution introduced evaluation of teachers by the students and external Peers? If yes, how is the evaluation used for improving the quality of the teaching-learning process?**



The college has introduced evaluation of teachers by the students through collecting feedback every year. The feedback is evaluated and findings are communicated to the concerned teacher for improving the quality of teaching-learning process.

## **2.5 Evaluation Process and Reforms**

### **2.5.1 How does the institution ensure that the stakeholders of the institution especially students and faculty are aware of the evaluation processes?**

- The stakeholders are made aware of the evaluation process and are printed in the prospectus, through website, which is made available at the time of admission.
- First year students are informed about the process of evaluation by the principal during the oriented program.
- The pattern of examination and papers is explained by the subject teachers in the class room as well as display on the notice board well in advance.
- Tentative dates of class test are planned by the examination department and are confirmed after discussion in the faculty meeting at the beginning of each semester.
- The dates for the submission of internal marks are decided and informed to the students timely.
- Test time table is prepared by the exam committee and display on notice board before 21 days.
- The Vth and Vth semester end examination of Third Year B.A. and B.Com. are conducted and evaluated by the Mumbai University.
- The University Examination time table displayed on notice board as well as college/ university website.

**2.5.2 What are the major evaluation reforms of the university that the institution has adopted and what are the reforms initiated by the institution on its own?**

Mumbai University has recently introduced semester system and credit based system at UG and PG level which has been adopted by the college. The college has initiated to conduct continuous evaluation of the students on the grounds of attendance, presentation, assignment, project, unit test, solving question paper and taking additional test etc.

**2.5.3 How does the institution ensure effective implementation of the evaluation reforms of the university and those initiated by the institution on its own?**

The colleges insure effective implementation of the evaluation reforms of the university by assessing the question paper as per the schedule given by the university. The internal continuous assessment of the students is done as per the given schedule and records are maintained by the examination cell.

**2.5.4 Provide details on the formative and summative evaluation approaches adapted to measure student achievement. Cite a few examples which have positively impacted the system.**

The summative assessment of the students is based on their performance in unit test, assignments, projects, oral examination and semester end examination.

**2.5.5 Enumerate on how the institution monitors and communicates the progress and performance of students through the duration**

**of the course/programme? Provide an analysis of the students results/achievements (Programme/course wise for last four years) and explain the differences if any and patterns of achievement across the programmes/courses offered.**

The progress of the students is as under:

Faculty of Arts

Year	Name of the students	Increase in Percentage at the time of admission i.e. HSC to B.A.
2013	Gangutre Mayuir Maruti	12%
	Thigale Shila Dattatrya	10 %
2011	Salvi Satpriya Bholenath	11%
	Kodre Nilam Nathuram	10 %

Faculty of Commerce

Year	Name of the students	Increase in Percentage at the time of admission i.e. HSC to B.Com.
2013	Babare Rupesh Dattaram	23%
	Shigvan Jagadish Heeru	8 %
2012	Pelnekar Pushpa Eknath	34%
	Chalke Nandini Vithal	24%
	Dharankar Vijay Damodar	27%
2011	Pawar Mahesh Suresh	10%

**2.5.6 Detail on the significant improvements made in ensuring rigor and transparency in the internal assessment during the last four years and weightages assigned for the overall development of students (weightage for behavioral aspects, independent learning, communication skills etc.)**

To ensure rigor and transparency in the internal assessment during the last four years, the college keeps record of assignments and projects. In Internal assessment, weightages are given for unit test, home assignment, presentation participation and projects. Generally

these weightages are in the ratio of 20:10:5:5.

**d..4.7 Does the institution and individual teachers use assessment/evaluation as an indicator for evaluating student performance, achievement of learning objectives and planning? If 'yes' provide details on the process and cite a few examples.**

Yes, the institution and individual teacher use the assessment / evaluation as an indicator for evaluating student performance, achievement of learning objectives and planning:

- Marks in Internal examination (Unit Test)
- Classroom performance
- Behavioral aspect
- Communication skills
- Activities and performance in NSS, Sports and Cultural activities.

**d..4.8 What are the mechanisms for redressal of grievances with reference to evaluation both at the college and University level?**

If there is any grievance in internal evaluation, it is redressed on the spot in the following way:

- Total is rechecked.
- Unmarked questions, if any, are marked.
- Re-evaluation of answer sheet

University Evaluation Grievance Redressal Mechanisms:

- Total is rechecked;
- Unmarked question, if any, are marked
- Re-evaluation of answer sheet
- Marked questions are got re-marked by some other examiner.

### **d.5 Student performance and Learning Outcomes**

#### **d..5.1 Does the college have clearly stated learning outcomes? If ‘yes’ give details on how the students and staff are made aware of these?**

Yes, the college has clearly stated learning outcomes in vision and mission statement of the college. The students and staff are made aware of these outcomes.

#### **d..5.2 How are the teaching, learning and assessment strategies of the institution structured to facilitate the achievement of the intended learning outcomes?**

- Academic calendar is strictly followed.
- Syllabus is taught within the time frame.
- In theory, subject teachers conduct tests periodically. After assessment of answer books students are asked to improve their performance through extra efforts taken by the concerned faculty..
- The additional lectures conducted for the slow learners for improvement of their performance.
- Assessment is done according to the norms of university results are declared within thirty to forty five days.

#### **d..5.3 What are the measures/initiatives taken up by the institution to enhance the social and economic relevance (quality Jobs, entrepreneurship, innovation and research aptitude) of the courses offered?**

The college takes up the following measures and initiatives to enhance the social and economic relevance of the courses.

- To provide quality jobs to the students, the college placement cell trains the students to suit the various needs of the industry, face the interviews and gives handy tips to the students to face the group discussion and sending students for the job fairs conducted outside the colleges.
- The college laboratories and libraries help the students inculcate innovation by allowing them to explore and experiment innovatively.
- The college magazines provide them platform to give expression to their innovative and creative ideas.
- The college organizes industrial visits.
- The college faculty instills research aptitude in the students by giving projects.
- The college NSS wings regularly organize programmes to enhance the social relevance of the courses.

**d..5.4 How does the institution collect and analyze data on student learning outcomes and use it for planning and overcoming barriers of learning?**

The college has formed IQAC to collect and analyze data on student learning outcomes. The college uses this data:

- To find out advance, average and slow learner and plan strategies.
- To improve learning outcomes of both the categories.
- To remove their learning barriers by providing them remedial classes.

**d..5.5 How does the institution monitor and ensure the achievement of learning outcomes**

The college monitors the achievement of learning outcomes through IQAC, which ensure the achievement of learning outcomes by:

- Finding out advance, average and slow learners and making policies to improve their learning outcomes.
- Conducting unit tests.
- Conducting class tests.
- Holding class/ group discussions
- Taking remedial classes
- Laying stress on written assignments
- Taking feedback from students and alumni.

**d..5.6 What are the graduates attribute specified by the college/affiliating university? How does the college ensure the attainment of these by the students?**

The university of Mumbai has not clearly specified the graduates attributes, However the university/ college declares results of students on grade point system of six point scale.

## **CRITERION III: RESEARCH, CONSULTANCY AND EXTENSION**

### **3.1 Promotion of Research**

#### **3.1.1 Does the institution have recognized research center/s of the affiliating University or any other agency/organization?**

Though our college is not recognized as the research centre of the Mumbai University, our teachers are taking efforts to do research by visiting various recognized research centre in and around area. Our teachers are also visiting other universities for their research. For example: Our principal, who is chemistry teacher, does his research in recognized well known Pune university research centre (Prof. Ramkrishna More College, Akurdi and Anantrao Thopte College, Bhor). We have started post graduate courses in our college i.e. M.Com and M.A. Political Science, therefore we will apply for research centre in their subjects.

#### **3.1.2 Does the Institution have a research committee to monitor and address the issues of research? If so, what is its composition?**



**Mention a few recommendations made by the committee for implementation and their impact.**

Our college has established the following research committee:

- |                             |          |
|-----------------------------|----------|
| 1. Dr. Diwakar D Kadam      | Convenor |
| 2. Dr. Nanasahab S Yadav    | Member   |
| 3. Prof. Bhagwan M Lokhande | Member   |

College encourages our teaching staff for research. For Example: As per the recommendation of research committee so that Mumbai University has approved first three minor research projects and last two minor research projects are in process of approval.

**3.1.3 What are the measures taken by the institution to facilitate smooth progress and implementation of research schemes/projects?**

- Autonomy to the principal investigator: Yes, the autonomy has been given to the teaching faculty to do the research.
- Timely availability or release of resources: The Computer Laboratory along with Internet facility is provided.
- Adequate infrastructure and human resources: Nil
- Time-off, reduced teaching load, special leave etc. to teachers: The teachers has been provided duty leave for research purposes, attending seminar and conferences.
- Support in terms of technology and information needs: The computer Laboratory and internet facility has been provided.
- Facilitate timely auditing and submission of utilization certificate to the funding authorities: Yes

- any other

### 3.1.4 What are the efforts made by the institution in developing scientific temper and research culture and aptitude among students?

The college has provided books, journals, magazines of research importance in library. The college has also subscribed for e-resources i.e. n-list by infolibnet. Students are members and Vivek Vahini i.e. Science Club, which guides for developing of scientific temper and research culture.

### 3.1.5 Give details of the faculty involvement in active research (Guiding student research, leading Research Projects, engaged in individual/collaborative research activity, etc.

The details of the faculty members in active research is as under :

- Dr. Rajendra Kankariya, Principal

Ph. D. awarded: 3, Registered: 4 M.Phil. Awarded: 3

Sl	Student	Thesis title	Period of Guideship	Ph. D. awarded
1.	Mr. Sudesh Ghoderao	Development of interest in chemical science through study of chemistry of so called miracles, creation of useful literature & evaluation of its effectiveness in eradication of superstitions.	2004-2009	31 <sup>st</sup> July 2009
2	Mr. Govind Godase	Use of model strategy in the effective teaching & better understanding of organic chemistry of R-X, R-OH, R-CO-R, R-CHO, R-COOH, R-COOR & R-NH <sub>2</sub> functional groups taught to science students of 12 <sup>th</sup> standard	2005-2009	31 <sup>st</sup> Dec 2009
3	Mrs Rupali Lad	Chemical and Biochemical studies of some Iron Based Ayurvedic drugs	2005-2010	14 <sup>th</sup> Mar 2010

4	Mr S. D. Ingale	Preparation, physico-chemical analysis, standardization and comparative study of chemical formulations used in dentistry.	Registered in 2010	U n d e r process
5	M r . D e e p a k Shah	Comparative study of synthesis, characterization, spectral analysis and pharmaceutical properties of 2-hydroxy-1, 4 naphthoquinone, 5-hydroxy-1, 4 naphthoquinone and their derivatives	Registered in 2012	U n d e r process
6	Mr. S. C. Shetty	Synthesis, characterization, spectral and pharmaceutical studies of 1, 4-naphthaquinone derivatives.	Registered in 2012	U n d e r process

**3.1.6 Give details of workshops/ training programmes/ sensitization programmes conducted/organized by the institution with focus on capacity building in terms of research and imbibing research culture among the staff and students.**

The college has deputed Prof. Bhagwan M Lokhande and Prof D U Kuntewad for the workshop on Research Methodology held in Mumbai University.

**3.1.7 Provide details of prioritised research areas and the expertise available with the institution.**

The details of the research areas and specialization by the faculty are as under:

Sr.No	Name of Faculty	Research areas and specialization
01	Dr.Rajendra D.Kankariya	Inglone Chemistry Standardization of <i>Ayurveda</i> drugs Pharmaceutical Studies of Medical Palnts
02	Dr.Nanasaheb S.Yadav	Boli Bhasha
03	Prof.Bhagwan M.Lokhande	Woman's Right
04	Dr.Rajaram M.Thorat	Population Studies
05	Dr.Divakar D.Kadam	Industrial Economics

06	Prof Datta U.Kuntewad	Rural Development
07	Prof Trupti S.Thorat	Foreign Direct Investment
08	Prof .Jagdish.R.Vyas	Information Technology
09	Prof.Sudhir S.Waghmare	Tribal Development

**3.1.8 Enumerate the efforts of the institution in attracting researchers of eminence to visit the campus and interact with teachers and students?**

The list of eminence personalities visited to the institutions is as under.

Sr.No	Name of Faculty	Topics
01	Dr.D.K.Soman	Geography
02	Dr.Raundal	Tourism Management
03	Dr.Danaji Gaurav	Marathi Samiksha
04	Dr.Shailendra Nakhate	Envoirement

**3.1.9 What percentage of the faculty has utilized Sabbatical Leave for research activities? How has the provision contributed to improve the quality of research and imbibe research culture on the campus?**

Now, there is no faculty entitled for availing Sabbatical Leave except principal.

**3.1.10 Provide details of the initiatives taken up by the institution in creating awareness/advocating/transfer of relative findings of research of the institution and elsewhere to students and community (lab to land)**

Some of the teachers college has undertaken research regarding social sciences such as Economics, Political Science, Geography, Marathi, Commerce. The findings of the research are communicated

to the *Grampanchayat* and social organizations for compliance. The finding of research of our Principal has been communicated to *Ayurvedic* and pharmaceutical concerns for clinical trials.

### **3.2 Resource Mobilization for Research**

#### **3.2.1 What percentage of the total budget is earmarked for research? Give details of major heads of expenditure, financial allocation and actual utilization.**

The college has allocated 1% (Rs. 50000) budget for the academic year 2013 - 14. This budget is mainly used for attending seminars, conferences, symposium and visiting socio-economic places useful for research.

#### **3.2.2 Is there a provision in the institution to provide seed money to the faculty for research? If so, specify the amount disbursed and the percentage of the faculty that has availed the facility in the last four years?**

The college has not made provision for the seed money to the faculty for research. However, the faculty is encouraged to apply for minor research projects of the university and avail the grants allocated for such projects. In the year 2012-13 approximately one Lakh rupees grant obtained by four faculties under MRP and in the year 2013-14 two faculties have submitted Minor Research Projects to the university.

#### **3.2.3 What are the financial provisions made available to support student research projects by students?**

The students are involved in the Minor Research Project of the faculties and allocated project work in an around area. The data collected by the students is used in Minor Research Project and the

concerned students are paid for their visits from the grants of Minor Research Projects. The college has not made specific financial provision to support student research projects.

The college has also planned to undertake certain projects with the help of the students and to participate in “*Avishkar*” research competition held by the university every year.

- Arts : Rural Urban Migration and its impact on rural development special reference to Tala Taluka
- Commerce: Are commerce students better entrepreneur than arts students?

**3.2.4 How does the various departments/units/staff of the institute interact in undertaking inter-disciplinary research? Cite examples of successful endeavors and challenges faced in organizing interdisciplinary research.**

In our college the department of political science, geography, business economics, Marathi and economics undertake interdisciplinary research and submit research papers to the peer reviewed / reputed journals and in national international conference for example:

S I N o	Name of Faculty Members	Departments	Resear ch Paper Present ation	Paper publi catio ns	Chapter in Books	Books Edited
1	Dr. R.D. Kankariya	Principal	50+	75+	03	48
2	Dr N.S. Yadav	Marathi	18	20	02	02
3	Prof. B. M. Lokhande	P o l i t i c a l Science	20	22	00	01
4	Dr. R.M. Thorat	Geography	04	06	00	00
5	Dr. D.D. Kadam	B u s i n e s s Economics	15	15	00	00
6	Prof. D.U. Kuntewad	Economics	10	12	00	00
7	Prof. T.S. Thorat	Commerce	01	01	00	00

8	Prof. J.R. Vyas	Library and Information Science	11	01	00	03
9	Prof. N.S. Gaikwad	Accountancy	11	12	00	00
10	Prof. S.S. Waghmare	Foundation Course	09	08	00	00

**3.2.5 How does the institution ensure optimal use of various equipment and research facilities of the institution by its staff and students?**

N-list of inflibnet facility is available to every staff and student to each one is provided with login ID and Password.

In house Book “*Bhartiya Vichar Dhara*” is published by an editorial board of our teachers. This books consists articles and research papers written by our staff members. 10 to 15 research journals are available in the library. Internet connection is available to staff and student in the library.

**3.2.6 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facility? If ‘yes’ give details.**

The college has not yet received any special grant or finances from the industry or other beneficiary agency for developing research facility. However, Dr. Rajendra Kanakariya has received grant from UGC /BCUD / MU for his 6 MRPs.

**3.2.7 Enumerate the support provided to the faculty in securing research funds from various funding agencies, industry and other organisations. Provide details of ongoing and completed projects and grants received during the last four years.**

The four faculties of the college have been received the minor research grant:

Nature of the Project	Name of the Faculty	Duration Year From To	Title of the project	Name of the funding agency	Total grant		Total grant received till date
					Sanctioned	Received	
Minor projects	Dr.R.D. Kankariya	2012-13	Pharmaceutical Studies of derivatives of 1, 4 – naphthoquinones extracted from lawsonia inermis, an Ayurvedic medical plant.	Mumbai University	16400	16400	16400
	Dr.N.S. Yadav	2012-13	<i>Tala talukyatil aadishci katkari bolibhashecha samaj vaidhyanik aabhays</i>	Mumbai University	50000	50000	50000
	Prof.B. M.Lokhande	2012-13	<i>Tala talukyatil katkari jamaticha panchayat raj vyavastetil rajkiya sahbhag</i>	Mumbai University	16800	16800	16800
	Dr. R.M. Thorat	2012-13	<i>Tala talukyatil loksankhya sansadhanacha bhvgolik aabhayas</i>	Mumbai University	20000	20000	20000

### 3.3 Research Facilities

#### 3.3.1 What are the research facilities available to the students and research scholars within the campus?

The following research facilities available to the students and research scholars to the students.



- N-list facility is available to every staff and student by providing to everyone login ID and Password.
- In house Book “*Bhartiya Vichar Dhara*” is published by an editorial board of our teachers. This book consist articles and research paper written by our staff members.
- 10 to 15 research journals are available in the library.
- Internet connection available to staff and student in the library.

**3.3.2 What are the institutional strategies for planning, upgrading and creating infrastructural facilities to meet the needs of researchers especially in the new and emerging areas of research?**

In near future college will be permanently affiliated and thereafter the college has planned to seek 2(f) and 12(b) sanction from the UGC, which will help to obtain financial grant for infrastructural research facilities. We are planning to establish a separate research centre, which will be fully equipped with instrumental and reprographic services. It will be fully computerized and new and emerging area research will be conducted by purchasing selective software.

**3.3.3 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facilities?? If ‘yes’, what are the instruments/ facilities created during the last four years.**

The college has not received special grant from any agency.

**3.3.4 What are the research facilities made available to the students and research scholars outside the campus / other research laboratories?**

The researchers of the college can avail themselves the libraries and laboratories of the following universities and institutions:

Some of the Assistant Professors of the college are doing research outside the campus / other research laboratories for their Ph.D. and Post Doctoral Research. For Example:

- Our Principal is associated with Ramkrishna More Arts, Commerce and Science college, Akurdi, Pune and his research students are utilizing recognized research laboratory of Chemistry Department. One of his research students works in pharmacy college Bhor, Pune and one more student is working with department of physics and Department of Chemistry of University of Pune and Bharti Vidyapeeth Pune.
- Prof. Bhagawan M. Lokhande has undertaken his research in Department of Moral, Mental and Humanities of North Maharashtra University, Jalgaon for his Ph.D.
- Prof N.S. Gaikwad has undertaken his research in Department of Commerce, of Dr. Babasaheb Ambedkar Marathwada University, Aurangabad for his Ph.D. work.
- Prof Sudhir Waghmare has undertaken his research in Department of Economics, KTHM College, Nashik for his Ph.D. work.

### **3.3.5 Provide details on the library/ information resource centre or any other facilities available specifically for the researchers?**

The Online e-resources facility provided by UGC, Infolibnet on N-List data base is available to all teachers and students as an information resource. Similarly the teachers of our arts faculty refer *Adivasi Sanshodhan Vikas Mandal*, Pune for their special and interdisciplinary research on *Adivasi's* culture.

**3.3.6 What are the collaborative researches facilities developed / created by the research institutes in the college? For ex. Laboratories, library, instruments, computers, new technology etc.**

The college has consulted / made MOU with the following institutions for the research.

- Research Centre of Ramkrishna More Arts, Commerce and Science College, Akurdi, Pune
- P.G. Centre of D.G. Tatkare Mahavidyala, Mangaon, Raigad.
- Research Centre of Pharmacy College of Bhor, Pune.
- Department of Chemistry, YM College, Bharathi Vidyapeeth, Pune

**3.4 Research Publications and Awards**

**3.4.1 Highlight the major research achievements of the staff and students in terms of**

- **Patents obtained and filed (process and product)**
- **Original research contributing to product improvement**
- **Research studies or surveys benefiting the community or improving the services**
- **Research inputs contributing to new initiatives and social development**

The college faculties have a very track record about major research achievement in the following field.

- Patents obtained and filed (process and product): Recently our principal has filed a patent for dental formulations, which is first time prepared in India and which is very economical.
- Original research contributing to product improvement: Nil

- Research studies or surveys benefiting the community or improving the services : some of the faculties have undertaken the research about “*Adivasi Culture in Raigad district with special reference to Mahadev Koli, Thakar and Katkari community*”
- The entrepreneurship potential of B.Com students of 3 to 5 colleges has been undertaken by some of the faculties as a research project, which will be helpful to know and develop entrepreneurship among students.
- Research inputs contributing to new initiatives and social development. The outcome of the research projects mentioned above will be used as contribution to new initiatives and social development.

**3.4.2 Does the Institute publish or partner in publication of research journal(s)? If ‘yes’, indicate the composition of the editorial board, publication policies and whether such publication is listed in any international database?**

Institution intends to publish research journal in near future.

**3.4.3 Give details of publications by the faculty and students:**

S I No	Name of Faculty Members	Departments	Research Publication	Chapter in Books	Books Edited
1	Dr. Rajendra Kankariya	Principal	77	3	48
2	Dr N.S. Yadav	Marathi	20	2	2
3	Prof. B. M. Lokhande	P o l i t i c a l Science	22	0	1
4	Dr. R.M. Thorat	Geography	6	0	0
5	Dr. D.D. Kadam	B u s i n e s s Economics	12	0	0
6	Prof. D.U. Kuntewad	Economics	12	0	0
7	Prof. T.S. Thorat	Commerce	1	0	0

8	Prof. J.R. Vyas	Library and Information Science	7	0	3
9	Prof. N.S. Gaikwad	Accountancy	12	0	0
10	Prof. S.S. Waghmare	Foundation Course	8	0	0

The following details of publications by the faculty and students:

#### **3.4.4 Provide details (if any) of**

- \* research awards received by the faculty: Nil**
- \* recognition received by the faculty from reputed professional bodies and agencies, nationally and internationally: Nil**
- \* incentives given to faculty for receiving state, national and international recognitions for research contributions: Nil.**

#### **3.5 Consultancy**

##### **3.5.1 Give details of the systems and strategies for establishing institute-industry interface?**

Our College has been situated in an industrially backward area and hence there is little opportunity for establishing institute-industry interface.

##### **3.5.2 What is the stated policy of the institution to promote consultancy? How is the available expertise advocated and publicized?**

To promote consultancy, the stated policy of the institution ensures that the benefits of the know-how of the faculty reach the maximum numbers regional local schools, colleges, , Govt. agencies, neighbouring villages, institutions for disadvantaged sectors of the society. The services are rendered without the expectation of any remuneration.

**3.5.3 How does the institution encourage the staff to utilize their expertise and available facilities for consultancy services?**

The institution encourages the staff to utilize their expertise and available facilities for consultancy services by giving incentives such as Duty Leave to faculty for their contributions in consultancy services.

**3.5.4 List the broad areas and major consultancy services provided by the institution and the revenue generated during the last four years.**

Teachers of the college offer honorary consultancy services in the following areas:

- Career Counseling and Guidance
- Ecology and Environment.
- Socio-Economic Awareness.
- The importance of Gender Equality
- Gram Swachata Abhiyan

**3.5.5 What is the policy of the institution in sharing the income generated through consultancy (staff involved: Institution) and its use for institutional development?**

Since the consultancy services are non-remunerative in nature, and most of the services are rendered by institution without the expectation of any remuneration.

**3.6 Extension Activities and Institutional Social Responsibility (ISR)**

**3.6.1 How does the institution promote institution-neighborhood-community network and student engagement, contributing to good citizenship, service orientation and holistic development of students?**

The college undertakes numbers of extension activities through out the year and promote college-community network by

contribution of students. It helps to develop good citizenship, service orientation and holistic approach of students.

For example:

- NSS volunteers attend seven days winter camp. It is mostly conducted by adopting a particular village and participation of villagers. Near about 10 winter camps are held in and around Tala vicinity.
- Our students have participated in various programmes initiated by govt of Maharashtra such as “*Niramal Gram Yojana*”, “*Mahatma Gandhi Tanta Mukti Abhiyan*”, “*Sant Gadage Baba Swachata Abhiyan*”, “*Paryavaran Santulit Samrudha Gram (Eco Village)*”.
- Secular attitude is oriented in students by their participation in “*IftarParty*” of Muslims and *Dahihandi, Maharshivaratra and Ganesh* Festival of Hindus.
- The program of *Raksha Bandhan* organized by college students for officers of Police, Health division and People Representatives has created brother hood and holistic approach amongst the students.
- National integration is inculcated amongst students by observing “*Sadbhavana Rally*” “*Constitution Day*” “*Surkasha Saptah*” “*Jagar Janivancha*” program.

### **3.6.2 What is the Institutional mechanism to track students’ involvement in various social movements / activities which promote citizenship roles?**

The college has made a number of committees which are mostly concerned with social movements and promotion of citizenship role of students. Proactive students are members of such committees. Students members and Conveners generally inspire the college students for their involvement in various social activities.

**3.6.3 How does the institution solicit stakeholder perception on the overall performance and quality of the institution?**

In most of the extension activities college students, their parent and citizens are involved and the over all performance of the students is observed by them. For example, good number of villagers involved in seven days winter camp of NSS. The cultural program of annual social and enlightenment lectures organized throughout the year are witnessed by parents and relatives of students and even citizens of the town.

**3.6.4 How does the institution plan and organize its extension and outreach programmes? Providing the budgetary details for last four years, list the major extension and outreach programmes and their impact on the overall development of students.**

The institution plans and organizes its extension and outreach programmes through the NSS, Disaster Management Cell, Red Ribbon Club and NGOs

**Major Extension and Outreach Programmes**

**NSS Unit:**

The NSS unit of the college, treading on the theme of ‘Not Me But You’ preached by saints like Bhai Ghanaiya and Swami Vivekananda, plans and organizes the following extension and outreach programmes:

- The unit has adopted a neighboring villag i.e. At Post: Kuda for NSS Program. The unit, under the guidance of its Program Officers Prof. Bhagawan M. Lokhande and Prof. Navanath S. Gaikwad are constantly engaged in making a difference in the quality of lives of the villagers.



- The NSS camps are organized during autumn break (7 Day Camp), besides various One Day Camps for various social causes such as Aids Awareness Program; Water Literacy, Legal Literacy.
- 200 students from Arts and Commerce Faculties are enrolled for N.S.S (National Services Scheme) for performing various social activities in terms of blood donation Camps, extension lectures, skill development programmes etc.
- Annual Free Eye Checkup Camps and Free Medical Camps are regularly organized for the residents of village Tala Taluka.
- A Note-books collection drive is organized every year to celebrate ‘the Joy of Giving’ week wherein volunteers collect and distribute un-used notebooks for the underprivileged section.
- The students celebrated *Raksha bandhan* with Tala Taluka Police Force; worker of Public Health Centre and social workers.
- A series of Eye Check up Camps was held by the NSS Unit in collaboration with Laxmi Charitable Trust , Panvel, New Mumbai whereby a large number of needy persons were checked for detection of various eye ailments.
- A seven days district level camp was organized by our NSS Unit with “*Udyojakata Vikas Shibir*”(Entrepreneur Development Camp)
- A Fund Collection Drive was initiated by our unit on the occasion of “ Golden Jubilee year for Maharashtra State”, whereby Rs:11,111.00 were collected through examination conducted for General Knowledge and handed over to “Raigad Jilha Kuposhan Trust” for their welfare.

- NSS and cultural program unit collected the funds for “Tsunami” and donated Rs: 8000/- to the “Prime Minister Fund” for helping exaggerated individual in “Tsunami”
- In order to obliterate the killing diseases, the NSS unit of the college works in collaboration with Public Health Centre, Tala for eradication of Polio.
- Various campaigns and rallies have been organized all round the Tala Taluka to extend awareness about “*Sadbhavana Day*” every year.
- Volunteers continuously strive to spread environment awareness about the need for saving water, electricity and to make the earth a better place to live in.
- To create awareness among people about AIDS, campaigns are annually organized on the occasion of World AIDS day 1st December every year in collaboration with NACO Maharashtra. The volunteers engage in various creative activities such as poster making to convey the impact, the causes of AIDS and the precautions that should be taken by the general public. The Red Ribbons which are symbol of AIDS awareness are distributed every year too.
- Programme Officer and Students of the college attended the seminars
- Blood Donation Camps are regularly organized to save many precious human lives. The motto of the volunteers on the occasion is that no one in the society should die due to lack of timely supply of free blood.
- Every years 50 NSS Volunteers taking part in emersion of Ganesh Festival for helping the society on the occasion of “Ganesh Festival” held in Maharashtra.

- To raise voice against Terrorism and Violence, a rally was organized by volunteers of NSS Unit by way of “*Quomi Ekata*” Various faculty members like Dr. Rajendra Kanakariya, Dr. Nanasaheb Yadav, Prof. Bhagawan M. Lokhande, Prof. Navanath Gaikwad, Dr. Rajaram M. Thorat, Dr. Diwakar D Kadam and Prof. Dutta U. Kuntewad are also members of NGOs.

- Principal Dr. Rajendra Kankariya is actively involved in “Andhshradha Nirmulan Samiti” as President of Pune Region.

- NSS also work for women empowerment, eliminating social evils and upliftment of needy strata of society.

- College NSS Cell work for creating awareness of social rights of poor people and women and conducts regular seminars in villages and schools.

- Various faculty members are also members of Rotary Club and other NGOs to contribute towards social cause.

#### ***Uttkarsh* NSS Cultural Festival:**

In this, the volunteers of the NSS Units takes part in every cultural festival conducted in local / State / National level for upliftment of the society’s culture.

#### **Total Quality Management:**

Students from the under privileged sections are also provided with the necessary assistance by way of Counseling sessions are held to motivate and uplift them psychologically.

Every faculty member of TQM has adopted on an average 50 students being parents of the students for inclusive growth of the students.

This cell helps for stress management, providing counseling services both inside and outside the college.

#### **Other Extension Activities**

### **Department of Lifelong learning and extension.**

This cell undertaken the program such as, to educate illiterate people of the society and research on the social issues of the society.

#### **AVISHKAR (Youth Research Festival)**

The college is undertaking the following projects with the help of the students and to participate in “*Avishkar*” research competition held by the university every year.

- Arts : Rural Urban Migration and its impact on rural development special reference to Tala Taluka
- Commerce: Are commerce students better entrepreneur than arts students?

#### **3.6.5 How does the institution promote the participation of students and faculty in extension activities including participation in NSS, NCC, YRC and other National/ International agencies?**

Every year college organizes welcome function for FYBA and FYBCom students, Principal and teachers provide information about various extension activities such as NSS, Cultural Forum, Sports, Woman empowerment etc and students are appealed to participate in such extension activities. Each faculty member is a convener of one or two committees meant for extension activities and students are made aware of all extension activities and be enthusiastically participated.

#### **3.6.6 Give details on social surveys, research or extension work (if any) undertaken by the college to ensure social justice and empower students from under-privileged and vulnerable sections of society?**

The college has been work since its establishment on social service, research and extension work, it has ensured social justice and empower for students from underprivileged and vulnerable sections

of society. For example:

- After getting survey information from *Vashi-Havelli* village 12 Km from college, the NSS students were deployed to create awareness about “One home one toilet” campaign of the govt in the year 2008-09.
- “*Raigad Jilha Kuposhan Nirmulan Trust*” works in removal of malnutrition of children, our college has contributed Rs: 20,000/- for this activity of the trust in the year 2010-11.
- Some of the staff members have undertaken the research for underprivileged and vulnerable section of society, mostly known in Maharashtra as *Adivasi*. This research is concerned with *Adivasi*'s vernacular language, Socio-eco problems, Political opportunity, Health, Education and resources of livelihood.
- A lot of work has been done as extension activities for underprivileged women (Deprival of Iron, Health checkup camp, awareness about abuse of girl child.), Youth (Aids awareness programme, Anti addiction campaign)

**3.6.7 Reflecting on objectives and expected outcomes of the extension activities organized by the institution, comment on how they complement students' academic learning experience and specify the values and skills inculcated.**

The participation of student in extension activities has improved their academic learning experience such as writing qualitative and thoughtful essays, answering question in proper and specific manner, ability of asking questions; etc. The outcomes of the extension activities are also reflected in addition of values and skills such as Obedience, Discipline, Leadership, Communication Skill,

Civic Responsibility, Scientific Temperaments, Awareness about social taboos etc..

**3.6.8 How does the institution ensure the involvement of the community in its reach out activities and contribute to the community development? Detail on the initiatives of the institution that encourage community participation in its activities?**

Most of the extension activities undertaken by the college are concerned with community at large; therefore college has widely communicated the importance of such activities in community through students and local newspapers; etc, which have taken care of community participation.

**3.6.9 Give details on the constructive relationships forged (if any) with other institutions of the locality for working on various outreach and extension activities.**

The college has developed very constructive relationship with the *Grampachayat* of Tala on various outreach and extension activities. For example:

College students and teachers are participating every year in “*Gram Swachata Abhiyan*”, “*Mahatma Gandhi Tanta-Mukti Yojana*”, “Removal of Plastic”, “Save girl child campaign”.

**3.6.10 Give details of awards received by the institution for extension activities and/contributions to the social/community development during the last four years.**

The college has received following awards and recognition for extension activities and contributions to the social/ community development.

S I No	Name of Faculty	Details of Awards	Year
1	<b>Dr.Rajendra D.Kankariya</b>	Certificate of Appreciation for dedicated, sincere efforts in social work and in lightening the minds with Science and rationalism and removing Superstitions by Deck India Engineering private Ltd. Pune	2009
		Felicitatation by Marathwada Seva Samiti for contribution in Anti superstition movement.	2006
		Letter of Appreciation by Mohammed Fazal, Hon. Governor of Maharashtra for efforts taken in collecting poems of about 600 poets on one subject i.e. MOTHER	2004
		International Award of Excellence for institutional achievement in distance education of the 'YCMOU' for the work done by the University in my tenure of the Registrar.	2000-2002
2	Prof. Bhagwan M Lokhande	<i>Vaidynanik Janiva Karyakarta Puskar</i>	2012-13
		<i>Yashawant Rao Chavhan Yuva Pradhyapak Puskar</i>	2010-11
		<i>Kuposhan Nirmulan Prashasti Patrak</i>	2010-11

		<i>Sayukt Maharashtra Suvarna Mahostav Prashasti Patra</i>	2010-11
		<i>Udyojagata Vikas Prashasti Patra</i>	2010-11
		<i>Nirmal Gram Yojana Prashasti Patra</i>	2009-10
		<i>Dakashata Samiti Prashasti Patra</i>	2009-10
		<i>Mahatma Gandhi Tanta-Mukti Gram Yojana Prashasti Patra</i>	2009-10
		<i>Mission Manavata Prashasti Patra</i>	2008-09
3	Dr. Nanasaheb S. Yadav	<i>Nirmal Gram Yojana Prashasti Patra</i>	2009-10
		<i>Dakashata Samiti Prashasti Patra</i>	2009-10
		<i>Mahatma Gandhi Tanta-Mukti Gram Yojana Prashasti Patra</i>	2009-10
		<i>Mission Manavata Prashasti Patra</i>	2008-09
4	Prof. Navnath S. Gaikwad	<i>Mission Manavata Prashasti Patra</i>	2008-09

### 3.7 Collaboration

#### 3.7.1 How does the institution collaborate and interact with research laboratories, institutes and industry for research activities. Cite examples and benefits accrued of the initiatives - collaborative research, staff exchange, sharing facilities and equipment, research scholarships etc.

There is no formal collaboration and interaction with research



laboratories and industries. However, informally some of the staff members are associated with some research laboratories of other universities for sharing research facilities and equipments.

**3.7.2 Provide details on the MOUs/collaborative arrangements (if any) with institutions of national importance/other universities/industries/Corporate (Corporate entities) etc. and how they have contributed to the development of the institution.**

The college is not yet involved in making collaborative arrangement with institution of national importance, other universities etc.

**3.7.3 Give details (if any) on the industry-institution-community interactions that have contributed to the establishment / creation/up-gradation of academic facilities, student and staff support, infrastructure facilities of the institution viz. laboratories / library/ new technology /placement services etc.**

Informally the college has involved in industry community interaction through visits to Sugar Industries, Sudarshan Chemicals, Akar Port Art, Goga Industries, etc. It has enriched overall experience of the students and also developed broad vision.

**3.7.4 Highlighting the names of eminent scientists/participants who contributed to the events, provide details of national and international conferences organized by the college during the last four years.**

The college is intending to organize one National level Conference in this academic year.

**3.7.5 How many of the linkages/collaborations have actually resulted in formal MOUs and agreements? List out the activities and beneficiaries and cite examples (if any) of the established**

**linkages that enhanced and/or facilitated -**

- a) **Curriculum development/enrichment-** 3 to 5 curriculums are developed.
- b) **Internship/ On-the-job training-** 3 to 5 students has taken job training in year 2012-13.
- c) **Summer placement-** Nil
- d) **Faculty exchange and professional development:** Nil
- e) **Research:** Socio-economic Research,
- f) **Consultancy**
- g) **Extension-** as mentioned in 3.6.1
- h) **Publication** – “*Bhartiya Vichar Dhara*”; “*Spardha Mitra Magazine of Principal has honorable editor*”
- i) **Student Placement-** 30 to 40% students is employed.
- j) **Twinning programmes:** with *Grampanchayat* and NGOs
- k) **Introduction of new courses-** M.A. and M.Com.
- l) **Student exchange:** Nil
- m) **Any other :** Nil

**3.7.6 Detail on the systemic efforts of the institution in planning, establishing and implementing the initiatives of the linkages/collaborations.**

In the nearest future college has planned to establish and implement the collaboration and linkages with selective industries from ROHA Region, student exchange programme with college in the vicinity, extension programme with NGOs and on/off campus placement.

## CRITERION IV:

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 Physical Facilities

#### 4.1.1 What is the policy of the Institution for creation and enhancement of infrastructure that facilitate effective teaching and learning?

The college has its own building of 726 Sq. Mtrs (7797.24 Sq.Ft.) having 08 classrooms, virtual classroom, principal's office, college office, library with reading room, examination cell, etc. Some of the class rooms are commonly used by school and college.

The Trust has recently made MOU with Shree Ramji Sansthan for 5 acres land on lease basis. Therefore, the college will be shifted in well established infrastructure having academic ambiance within two years.

#### 4.1.2 Detail the facilities available for

a) **Curricular and co-curricular activities – classrooms, technology enabled learning spaces, seminar halls, tutorial spaces, laboratories, botanical garden, Animal house, specialized facilities and equipment for teaching, learning and research etc.**

The following facilities are made available for curricular and co-curricular activities:

SI No	Facility	Number	Purpose
-------	----------	--------	---------

1	Open Air Theatre	01	To conduct cultural event and facility.
2	Seminar Hall	01	To conduct seminars, quiz competition, group discussion, guest lecture and debates.
3	Class Rooms	08	Teaching and Learning
4	Technology enabled learning place	01	To conduct virtual classes.

**b) Extra –curricular activities – sports, outdoor and indoor games, gymnasium, auditorium, NSS, NCC, cultural activities, Public speaking, communication skills development, yoga, health and hygiene etc.**

The following Extra-curricular activities are available in the college:

Sports Facilities:

Indoor Game Facility

SI No	Name of Game / Facility	Numbers
1	Table Tennis	01
2	Carom	02
3	Chess	06

Outdoor game facility

SI No	Name of Game / Facility	Numbers
1	Holly ball Court	01
2	Kho-Kho Ground	01
3	Badminton	01

Gymnasium

SI No	Facilities Available	Numbers
-------	----------------------	---------

1	16 station machine	16 Units
2	Treadmill	01
3	Cycle	01
4	Dumbbells	16

**3..5.7 How does the institution plan and ensure that the available infrastructure is in line with its academic growth and is optimally utilized? Give specific examples of the facilities developed/augmented and the amount spent during the last four years (Enclose the Master Plan of the Institution/ campus and indicate the existing physical infrastructure and the future planned expansions if any).**

The institution has optimal infrastructure needed for academic and administrative purpose.

**a. Available Infrastructure**

<b>Room/Hall No.</b>	<b>Designation of the Room / Hall</b>	<b>Area of the Room / Hall in Sq.Mtr.</b>
1	Assembly Hall	139.67
2	Principal's quarters	Not Available
3	Principal's office	13.96
4	College office	37.18
5	Lecture Hall (06 Nos)	59.22 each
6	Laboratories (Computer Lab)	27.93
7	Tutorial rooms / Audio- Video Room	27.93
8	Rooms for head of Department, Exam, NSS.	37.24
9	Teacher's Common room	37.24
10	Common Room for Men students	27.93
11	Common Room Women students	27.93
12	Library and Reading Room	74.48
13	Sanitary arrangements for Men Students-Unit Location- First Floor	9.31
14	Sanitary arrangements for Women Students-Unit Location- Ground Floor	9.31

15	Sanitary arrangements for Teaching Staff-Unit Location- Second Floor	9.31
16	Halls for Indoor game	111.73
17	Canteen Area in sq.mts	18.62
18	Co-operative Store - Area in sq.mts.	9.31
19	Other Rooms and the purpose for which they are to be used	Gymnasium 59.21

**b. Augmented Infrastructure in last 4 years**

Room/Hall No.	Designation of the Room / Hall	Area of the Room / Hall in Sq.Mtr.
1	Assembly Hall	139.67
2	Principal's office	13.96
3	College office	37.18
4	Laboratories (Computer Lab)	27.93
5	Tutorial rooms / Audio- Video Room	27.93
6	Rooms for head of Department, Exam, NSS.	37.24
7	Canteen Area in sq.mts	18.62

**c. Amount spend on augmented infrastructure in last four years:**

Rs: 50,00,000/-

**d. Future Plan:**

- Construction of additional Floor: The trust has planned to construct additional floor on the existing building in the form of shed, therefore in next academic year i.e. 2014-15 additional 5 to 7 rooms will be available for the various activities such as Women Empowerment Cell; Carr and competitive Centre, NSS, Sports, Boys Common Room, Research Centre etc.
- New infrastructure at Ramaji Sansthan, Kist-Kurunda: The trust has recently made MOU Shree Ramaji Sansthan for 5 acres land on leased base for 99 years. Therefore, the college will be shifted in well established infrastructure having proposed

academic ambiance. Separate College Building with all amenities and facilities will be constructed within next 2 to 3 years.

**d..5.8 How does the institution ensure that the infrastructure facilities meet the requirements of students with physical disabilities?**

The following infrastructure facilities are available for the students with physical disabilities:

- Ramp for disable students
- Railing for disable students.

**d..5.9 Give details on the residential facility and various provisions available within them:**

- **Hostel Facility** – Accommodation available
- **Recreational facilities, gymnasium, yoga center, etc.**
- **Computer facility including access to internet in hostel**
- **Facilities for medical emergencies**
- **Library facility in the hostels**
- **Internet and Wi-Fi facility**
- **Recreational facility-common room with audio-visual equipments**
- **Available residential facility for the staff and occupancy**  
**Constant supply of safe drinking water**
- **Security**

The college students come from most of nearby villages therefore; there is no demand / requirement of the hostel facility. However, one of our sister concern institute has girls hostel in vicinity of our college, which can be made available for some of our students, if required.



**d..5.10 What are the provisions made available to students and staff in terms of health care on the campus and off the campus?**

Every year the college undertakes health check up of all students and staff by panel of expert doctors. The college has identified panel of doctors to provide guidance and treatment wherever necessary. This panel includes Dr. SP Vedak, Dr. Statish Wadake, Dr. Neeraj Deshmukh and Doctors of Primary Health Centre of Tala. Under the scheme of total quality management of the students (Mentor System) students meet the teacher once in a month. If the student requires counseling (Psychological) he/she is referred to the counselor and also advised to read the concerned books in mother tongue available in the library under collaboration.

**4.1.7 Give details of the Common Facilities available on the campus –spaces for special units like IQAC, Grievance Redressal unit, Women’s Cell, Counseling and Career Guidance, Placement Unit, Health Centre, Canteen, recreational spaces for staff and students, safe drinking water facility, auditorium, etc.**

The college has provided particular space either separate or common for the following units.

SI No	Particulars	Area	Remarks
1	Grievance Redressal Unit, Women’Cell	27.93 Sq.Mtr	
2	Counselling and Career Guidance and Placement Unit	27.93 Sq.Mtr	

**d..6 Library as a Learning Resource**

**4.2.1 Does the library have an Advisory Committee? Specify the composition of such a committee. What significant initiatives**

**have been implemented by the committee to render the library, student/user friendly?**

The college library has an advisory committee of the following composition.

1. Dr. Rajendra Kankriya , Principal	-	President
2. Prof. Jagdish Vyas , Librarian	-	Secretary
3. Dr. Nanasahab Yadav	-	Member
4. Prof. Bhagvan Lokhande	-	Member
5. Dr. Diwakar Kadam	-	Member
6. Prof. Datta Kuntewad	-	Member
7. Mr. Mangesh Polekar , Library Attd.	-	Member
8. Mr. Vinod Mahajan, Head Clerk	-	Member
9. Mr. Govind Hirve, Student	-	Member
10. Ms. Priyanka Shirke, Students	-	Member

Library has made student / user-friendly by purchasing *e-granthalay* software for library Automation. The process of Webopac, barcode system and OPAC (Online Public Access Catalogue) are initiated in order to facilitate open access and availability of books, syllabi and set of question papers in the library.

**4.2.2 Provide details of the following:**

The college library has reasonable space for stacks, reading room, lounge area and IT zone. The details are as under:

- \* **Total area of the library (in Sq. Mts.) - 74.48 Sq. Mtrs.**
- \* **Total seating capacity - 30**
- \* **Working hours (on working days, on holidays, before examination days, during examination days, during vacation)**

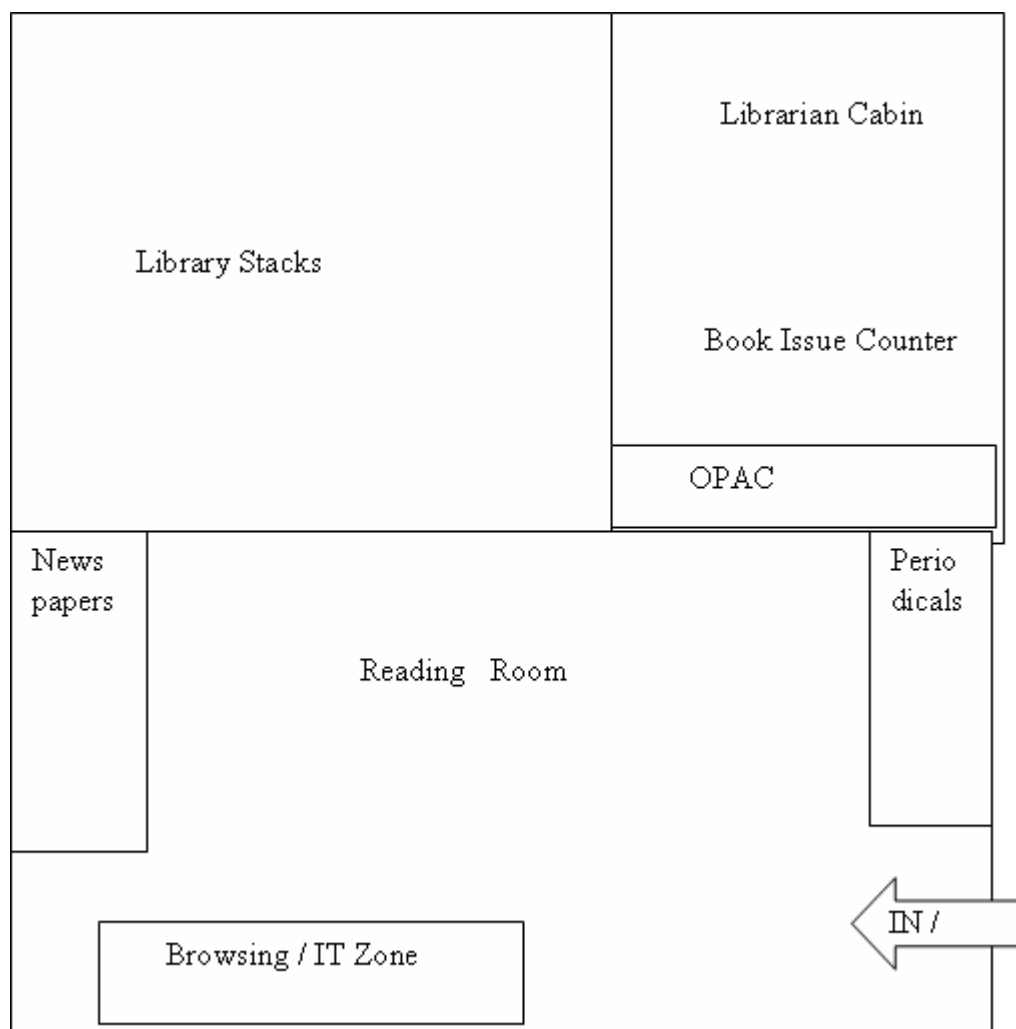
**Working Day** - 7.30 a.m. to 5.30 p.m.

**Before Examination Day** - 7.00 a.m. to 6.00 p.m.

**During Examination Day** - 7.00 a.m. to 6.00 p.m.

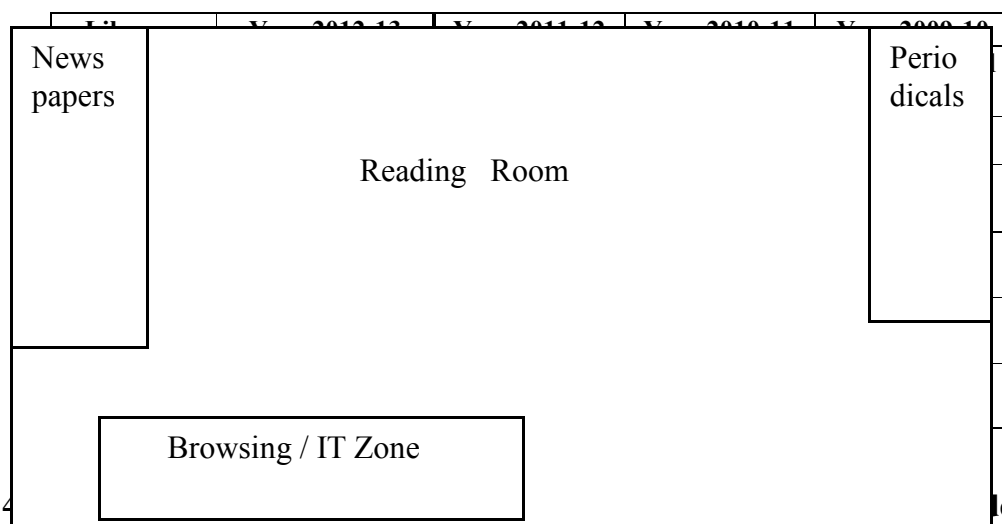
**During Vacation** - 9.30 a.m. to 5.30 p.m.

- \* **Layout of the library** (individual reading carrels, lounge area for browsing and relaxed reading, IT zone for accessing e-resources)



**4.2.3 How does the library ensure purchase and use of current titles, print and e-journals and other reading materials? Specify the amount spent on procuring new books, journals and e-resources during the last four years.**

The library committee of the college pre-estimate the budget required to purchase books, journals and e-resources and the budget is utilized as mentioned below.



**maximum access to the library collection?**

The college has the following tools and ICT arrangements to provide access to the library collection.

- OPAC : E-granthalay Software is used as OPAC facility. This software is integrated with NIC, Delhi which can be used as web OPAC.
- Electronic Resource Management package for e-journals : The college has subscribed Online databse N-LIST, which provides on line access of 2100 e-journals and 51000 e-books.

- Federated searching tools to search articles in multiple databases : The college website has provided link for various library portals.
- Library Website: The college website:www.dgtcollegetala.org has provided link to access library website.
- In-house/remote access to e-publications: N-LIST is used for inhouse / remote access to e-publication.
- Library automation: Library automation is made by e-Granthalaya software, which at present includes accession, barcode, book transaction, access to Syllabi and question papers, digital articles and e-books etc.
- Total number of computers for public access: One
- Total numbers of printers for public access: One
- Internet band width/ speed □ 2mbps □ 10 mbps □ 1 gb (GB): 2mbps : 10 Mbps
- Institutional Repository : D-space digital library software is used as an institutional repository .
- Content management system for e-learning: Drupal software is used as content management system for e-learning.
- Participation in Resource sharing networks/consortia (like Inflibnet): college is the member of N-LIST [ Online database of Inflibnet ] and college library has signed MOU with nearby libraries and institute for resource sharing.

**4.2.5 Provide details on the following items:**

- Average number of walk-ins : **60 per day**
- Average number of books issued/returned: **25 Nos per day**
- Ratio of library books to students enrolled: **1:12**

- Average number of books added during last three years: **275 Nos**
- Average number of login to opac (OPAC): **20 Nos**
- Average number of login to e-resources: **10 Nos**
- Average number of e-resources downloaded/printed : **10**
- Number of information literacy trainings organized: **04 per year**
- Details of “weeding out” of books and other materials: **20 per year**

#### **4.2.6 Give details of the specialized services provided by the library**

- Manuscripts: Manuscripts of notes, projects, articles, wall paper etc are preserved as manuscripts with year wise index and accession.
- Reference: References such as selective newspaper articles, eprints, reports etc are maintained in the library as extra and useful references.
- Reprography: Reprography facility is made available by the library in college office by paying reasonable rates.
- ILL (Inter Library Loan Service): ILL service is also available in our library. We have identified certain library in vicinity and made MOU with them for availability of their books to teachers and students on demand.
- Information deployment and notification (Information Deployment and Notification) : Stakeholder are informed and notified through circulars notice board display of new arrivals frequently.
- Download: The Library has internet facility, through which download of selective articles is made available.

- Printing: The printing facility is available by paying reasonable charges.
- Reading list/ Bibliography compilation: Our library has maintained reading list and has done bibliography compilation which is available to the stakeholders.
- In-house/remote access to e-resources: 2100 e-journals and 51000 e-Books are subscribed by our library under N-LIST online data base.
- User Orientation and awareness: Awareness is created among students through lectures, presentation and book review competition. Orientation program is organized for new user.
- Assistance in searching Databases: Our librarian assists in searching database.
- INFLIBNET/IUC facilities: The College is member of online data base N-LIST of INFLIBNET. N-LIST provide online access of 2100 e-journals and 51000 eBooks'

#### **4.2.7 Enumerate on the support provided by the Library staff to the students and teachers of the college.**

Our library staff is very active and of helping nature to the students and teachers. The following support services are provided by them:

- New arrivals are displayed on notice board.
- Daily news papers, magazines are made available.
- Circulation of previous year question papers and availability of syllabi.
- Back volumes of journals and books for reference.
- News clipping of selective and informatical articles
- Orientation programme for freshers.



- Assistance in searching e-resources, reference books.
- Organization of book exhibition.

**4.2.8 What are the special facilities offered by the library to the visually/physically challenged persons? Give details.**

The library staffs are helping physically challenged students to give library services in their respective class rooms .Each semester complete set of text book is provided to them under Book Bank Scheme .Priority in issuing the books is also given to them.

No blind student has taken admission since inception of the college. However, the college has proposed to purchase set of brail language.

**4.2.9 Does the library get the feedback from its users? If yes, how is it analysed and used for improving the library services. (What strategies are deployed by the Library to collect feedback from users? How is the feedback analysed and used for further improvement of the library services?)**

The library collects the feedback from students at the end of the every year and it is analyzed for improving the library services.

**4.3 IT Infrastructure**

**4.3.1. Give details on the computing facility available (hardware and software) at the institution.**

- Number of computers with Configuration (provide actual number with exact configuration of each available system): 20 Numbers Desktop Computers and One laptop.
- Configuration of server used in terminal: N.A.
- Configuration of computer: Pentium Dual Core 3.0 GHz.
- Computer-student ratio: 1:30

- Stand alone facility: 08
- LAN facility 10 (N Computing System)
- Wifi facility **No**
- Licensed software:
- Number of nodes/ computers with Internet facility: 07
- Any other.....

**Computer H/W Info:**

- **C.P.U.( Server)** - 01 No
- **C.P.U.(Node)** - 10 Nos
- **Dual Core** - 05 Nos
- **Pentium 4** - 12 Nos
- **Celeron** - 03 Nos
- **Monitor** - **20 Nos**
- LCD Projector - 02 Nos
- U.P.S. - 04 Nos
- Batteries - **02 Nos**
- **DVD/CD** - **30 Nos**
- **Printer** - **04 Nos**
- **Scanner** - **02 Nos**

**Softwares :**

- **Microsoft Office 97, 2000, 2003, 2007 & 2010**
- **Window XP and 7**
- **Quick Heal Anti – Virus Pula**
- **Tally 7.2**
- **Corel Draw 12**
- **Page Maker 6.5**
- **Photoshop**
- **Shree – Lipi**
- **Typing Tutor**

**4.3.2 Detail on the computer and internet facility made available to the faculty and students on the campus and off-campus?**

Computer internet facility is made available to the faculty in staff room and library and to the student in computer lab and library.

**4.3.3 What are the institutional plans and strategies for deploying and upgrading the IT infrastructure and associated facilities?**

College has included upgradation of IT infrastructure and associated facilities in perspective plan of the college. One more computer lab with minimum ten terminals and language lab with ten terminals for improving knowledge of basic application of computer, and development of language skill is proposed in future plan. It is also proposed to equip each and every faculty with laptop facility. All class rooms will be provided with LCD Projector, Separate Research Centre will be established with all facilities like internet, e-resource, printing and scanning.

**4.3.4 Provide details on the provision made in the annual budget for procurement, upgradation, deployment and maintenance of the computers and their accessories in the institution (Year wise for last four years)**

The computer centre of the college maintains separate annual budget for procurement, upgradation and maintenance of the computer. Year wise data for last four years is given below.

Budget:

**RECEIPT & PAYMENT**

<b>SR. NO</b>	<b>PARTICULARS</b>	<b>2012-13</b>	<b>2011-12</b>	<b>2010-11</b>	<b>2009-10</b>

		REC.	PAY.	REC.	PAY.	REC.	PAY.	REC.	PAY.
1	Computers	33758 6	---	24800 0		56431 5	----	39758 5	
2	Accessories	---	20533 4		80000	---	32904		25188 2
3	Furniture	---	27000		42000	---	28138		
4	Remuneration	---	10700 0		13000 0	---	19925 0		13880 0
5	Maintenance	---	12375		20352	---	22812		11970
6	Miscellaneous	31382	14527	35352		40722	19705	194	11611
7	Surplus	---	2732		11000	---	15508		16484
	<b>Total</b>	<b>36896 8</b>	<b>36896 8</b>	<b>28335 2</b>	<b>28335 2</b>	<b>60503 7</b>	<b>60503 7</b>	<b>39777 9</b>	<b>39777 9</b>

**4.3.5 How does the institution facilitate extensive use of ICT resources including development and use of computer-aided teaching/ learning materials by its staff and students?**

The college has established virtual class room to use ICT resources for teaching learning process. The computer aided teaching learning materials available in the college, are used by the staff and students in virtual class room.

**4.3.6 Elaborate giving suitable examples on how the learning activities and technologies deployed (access to on-line teaching - learning resources, independent learning, ICT enabled classrooms/learning spaces etc.) by the institution place the student at the centre of teaching-learning process and render the role of a facilitator for the teacher.**

Following are the examples regarding use of teaching learning materials keeping students at centre where college played the role of facilitator for the teacher.

Sl No	Month/Year	Subject	Class	Teacher
1	JULY 2013	General Awareness	All Class (FY,SY,TY BA./B.Com	Dr.Rajendra Kankariya
2	July 2012	"Natsamarath" Drama	F.Y.B.A.	Dr.N.S.Yadav
	Sept-2012	"Prema tuza rang Kasa" Dramma	F.Y.B.A.	Dr.N.S.Yadav
3	Sept 2012	Encyclopedia Show	S.Y.B.A.	Dr.N.S.Yadav
4	Jan 2013	Unicode Font Show	T.Y.B.A.	Dr.N.S.Yadav
5	July 2013	"Natsamarath" Drama	F.Y.B.A.	Dr.N.S.Yadav
6	Sept-2013	"Prema tuza rang Kasa" Dramma	F.Y.B.A.	Dr.N.S.Yadav
7	Sept 2013	"Sahitya Sambhelan adhykshiya bhashane"	S.Y.B.A.	Dr.N.S.Yadav
8	Sept 2013	Marathi Bhasha aani sahyancha PPT	T.Y.B.A.	Dr.N.S.Yadav
5	July 2012	Political Theory	F.Y.B.A.	Prof.B.M.Lokhande
6	July 2012	Fundamental Rights	S.Y.B.A.	Prof.B.M.Lokhande
	Aug 2012	Control of Space	S.Y.B.A.	Prof.B.M.Lokhande
7	Sept 2012	Sayukt Maharashtra	T.Y.B.A.	Prof.B.M.Lokhande
	Sept 2012	Ambedkar Speech	T.Y.B.A.	Prof.B.M.Lokhande
	July 2013	Political Concepts	F.Y.B.A.	Prof.B.M.Lokhande
	Aug 2013	Rajyasabha Channel	S.Y.B.A.	Prof.B.M.Lokhande
8	Dec2012	"Aakash-ganga"	F.Y.B.A.	Dr.Thorat R.M.
9	Aug2013	Natural Calamities	S.Y.B.A.	Dr.Thorat R.M.
10	Nov2013	Deforestation & Climate Change	T.Y.B.A.	Dr.Thorat R.M.
11	Jan 2012	Stress Management and Time Management	T.Y.B.Com	Dr.D.D.Kadam
12	Jan 2013	Stress Management and Time Management	T.Y.B.Com	Dr.D.D.Kadam
13	Aug 2013	Bhag Milkha Bhag	S.Y.B.Com	Dr.D.D.Kadam
14	Feb 2012	Budget	F.Y.B.A.	Prof.D.K.Kuntewad

15	Feb 2012	TV Show Budget	T.Y.B.A.	Prof.D.K.Kuntewad
16	July 2013	Game Theory	T.Y.B.A.	Prof.D.K.Kuntewad
	Aug 2013	Case study of Indian Economy	S.Y.B.A.	Prof.D.K.Kuntewad
17	Sep 2012	Mobile Advertising	S.Y.B.Com	Prof.Thorat T.S.
18	Sep 2013	Career Advertising	S.Y.B.Com	Prof.Thorat T.S.
19	Aug 2013	On Line Marketing	T.Y.B.Com	Prof.Thorat T.S.
	Sep 2012	Export Marketing	T.Y.B.Com	Prof. Gaikwad N S
	Aug 2013	Financial Accounting	F.Y.B.Com T.Y.B.Com	Prof. Gaikwad N S
20	July 2013	Personality Development	S.Y.B.A.	Prof.Waghmare S.S.

**4.3.7 Does the Institution avail of the National Knowledge Network connectivity directly or through the affiliating university? If so, what are the services availed of?**

No.

**4.4 Maintenance of Campus Facilities**

**4.4.1 How does the institution ensure optimal allocation and utilization of the available financial resources for maintenance and upkeep of the following facilities (substantiate your statements by providing details of budget allocated during last four years)?**

The maintenance of building furniture and equipments, computers etc is made from the provision in budget under the head of repairs and maintenance from the year 2012-13 onwards. Previously repairs and maintenance account was maintained by the trust itself. Therefore, this head is not reflected in the budget / audit report of last four years of the college. The separate account of computer centre is maintained, therefore, now the expenses on maintenance of computer etc are debited to the account of computer centre.

**BUDGET**

<b>SR. NO</b>	<b>PARTICULARS</b>	<b>2013-14</b>	<b>2012-13</b>	<b>2011-12</b>	<b>2010-11</b>
1	Building	5,00,000	3,00,000	2,00,000	1,50,000
2	Furniture	75,000	60,000	50,000	40,000
3	Equipment	2,00,000	1,80,000	1,50,000	12,000
4	Computers	1,00,000	70,000	60,000	50,000
5	Vehicles	50,000	40,000	25,000	18,000
6	Any other	1,75,000	1,50,000	1,35,000	1,00,000
	<b>Total</b>	<b>11,00,000</b>	<b>7,40,600</b>	<b>6,20,000</b>	<b>3,70,000</b>

**4.4.2 What are the institutional mechanisms for maintenance and upkeep of the infrastructure, facilities and equipment of the college?**

The maintenance and upkeep of the infrastructure of the college is done by Shri Pradeep Deshmukh and Shri S. G Tilak, Shri Mangesh Polekar as Electrician, Shri Kishore More, and Water Supply under the guidance of President and Secretary of the trust. The equipment mostly computers are taken care of by Mr. Vithal Renukar, I/C of Computer Centre. No annual maintenance contract is practiced.

**4.4.3 How and with what frequency does the institute take up calibration and other precision measures for the equipment/instruments?**

Every six months college takes up calibration and other precision measure for the equipments and if necessary replacement or up gradation is carried out.

**4.4.4 What are the major steps taken for location, upkeep and maintenance of sensitive equipment (voltage fluctuations, constant supply of water etc.)?**

The major steps taken for location, upkeep and maintenance of sensitive equipment are given below:

- Shri. Mangesh Polekar, Library Attendant is looking for upkeep and maintenance of sensitive electrical equipment in addition to his duty.
- There is installation of voltage stabilizer and inverter to control voltage fluctuations.
- Equipments are placed at proper and safe places.
- There is an overhead water tank with submersible water pump for constant water supply of water.

## **CRITERION – V:**

### **STUDENT SUPPORT AND PROGRESSION**

**d..1 Student Mentoring and Support**

**d..1.1 Does the institution publish its updated prospectus/handbook annually? If ‘yes’, what is the information provided to students through these documents and how does the institution ensure its**



### **commitment and accountability?**

College publishes updated prospectus annually. The following information is provided to the students through prospectus.

- Information about college and institution.
- Basic / fundamental facilities in the college.
- List of faculties and support staff.
- Various departments in college.
- Concession for the students.
- Rules and Regulations in concern with the admission.
- Information about semester examination system.
- List of Curricular and extra-curricular activities/ committees.
- Yearly planning.

The commitment and accountability of the contents of prospectus is ensured by frequent observations and discusses among the meetings of steering committee/IQAC. The most of the commitment and accountability are concerned with the following points.

- Disbursement of scholarships/ freeships with special concession to SC and ST students.
- Working of various committees as mentioned in prospectus for the benefit of students. These committees are connected with the curricular and extra-curricular activities such as:
  - Exam
  - Sports
  - Culture
  - Competitive Exam
  - Vivek Vahini
  - Health and student welfare
  - Public relation

- Alumni association
- Staff academy cum teachers grievance cell
- B.C. Cell
- IQAC/ Steering Committee

Implementation of annual schedule for the students for their teaching, learning, evaluation etc, which reflects students support and progression.

**d..1.2 Specify the type, number and amount of institutional scholarships / freeships given to the students during the last four years and whether the financial aid was available and disbursed on time?**

The following are institutional scholarships offered by the college with numbers and amounts:

Category	2009-2010		2010-2011		2011-2012		2012-2013	
	No. Of Students	Amount	No. Of Students	Amount	No. Of Students	Amount	No. Of Students	Amount
<b>Freeship</b>								
S.C.	36	233110	25	138230	25	165525	15	108415
S.T.	05	25995	01	5695	-	-	-	-
O.B.C.	84	359210	57	272110	51	222565	30	144990
N.T.	19	90450	07	35500	14	59080	08	39350
S.B.C.	02	9140	01	4770	-	-	-	-
<b>Scholarship</b>								
S.C.	01	3670	01	3450	04	13950	01	3675
S.T.	-	-	-	-	-	-	-	-
N.T.	01	3760	-	-	02	6550	01	3895
O.B.C.	01	3670	-	-	-	-	01	3265
S.B.C.	-	-	-	-	02	6550	-	-

**d..1.3 What percentages of students receive financial assistance from state government, central government and other national agencies?**

The following number of students of the college receives financial assistance from state government, central government and other national agencies. This is almost 21.70 % in the year 2012-13.

Sr. No.	Type	2009-2010	2010-2011	2011-12	2012-13

		No. Of Students	%	No. Of Students	%	No. Of Students	%	No. Of Students	%
01	S t a t e Govt.	110	75.34	66	72.52	65	72.22	38	60.3
02	Central Govt.	36	24.66	25	27.48	25	27.78	25	39.69
03	O t h e r National Agencies	146	100	91	100	90	100	63	100

#### d..1.4 What are the specific support services/facilities available for :

The following specific support services / facilities are available for students:

- **Students from SC/ST, OBC and economically weaker sections**
  - Reservation in admission for various courses as per State Government Reservation Policy.
  - Financial support in the form of scholarships and freeships is available.
  - Remedial classes
- **Students with physical disabilities**
  - The college has provision for financial and other assistance for physically disable students such as special reservation in college.
- **Overseas students**
  - The college has no overseas student.
- **Students to participate in various competitions/ National and International**
  - The college offers financial assistance to students for participation in various national competitions.
- **Medical assistance to students: health centre, health insurance etc.**

- The students of the college are covered under a general insurance scheme at a minimum premium of Rs. 20/ per yearly.
- Yearly Medical checkup.
- A team of doctors is registered for counseling.
- **Organizing coaching classes for competitive exams**
  - The college has organized various work-shops/ classes for competitive examinations such as Competitive Examination in State level / Central Level / Banking Services.
- **Skill development (spoken English, computer literacy, etc.)**
  - The college has conducted the following skill development programmes:
    - Soft skill Development Course
    - Mock Interviews
    - Tours and Travel program
- **Support for “slow learners”**
  - Remedial Classes for slow learners are held every year held.
- **Exposures of students to other institution of higher learning/ corporate/ business house etc.**
  - The students are going to other institutions of higher learning, corporate houses etc. for higher studies or for services in corporate sections.
  - Some of the students go for PG courses (M.A. / M.Com.) in other institution. This year college has started M.A.- Political Science and M.Com.-Accountancy and 38 and 47 students respectively have taken admission to these PG courses.

- Some of the students are employed in following corporate section, shops, private industries etc.
- **Publication of student magazines**
  - The college magazine '*Ankur*' and new renamed as "*Prabhankur*" is published every year. Some of the departments published wall papers, handwritten articles and display posters of importance.

**d..1.5 Describe the efforts made by the institution to facilitate entrepreneurial skills, among the students and the impact of the efforts.**

The questionnaire of entrepreneurial competencies was given to every student of TYBA and TYBCom for self rating. Analysis of the entrepreneurial competencies was carried out and capability of student for knowing whether there are good entrepreneurs has been found out.

Outcome of the analysis is as under:

Sr. No.	Type	2009-2010 No. Of Students	2010-2011 No. Of Students	2011-2012 No. Of Students	2012-2013 No. Of Students
01	H o t e l Management	-	25	-	-
02	M o b i l e Repairing	-	20	-	-
03	Tourism	-	25	-	-

**d..1.6 Enumerate the policies and strategies of the institution which promote participation of students in extracurricular and co-curricular activities such as sports, games, Quiz competitions, debate and discussions, cultural activities etc.**

The college has made following committees to promote participation of students for extracurricular and co-curricular activities:

<b>Sr. No.</b>	<b>Committee</b>	<b>Convenor</b>
1	Cultural Forum	Dr. Yadav N. S.
2	Health & Student Welfare	Dr. Yadav N. S.
3	Examination	Dr. Thorat R. M.
4	Public Relation	Prof. Lokhande B. M.
5	Vivek Vahini	Prof. Kuntewad D. U.
6	Research	Dr. Kadam D. D.
7	Tours/Excursion	Dr. Thorat R. M.
8	Career Guidance & Placement Cell	Prof. Rao t. S.
9	Sports & Discipline & Anti Ragging Committee	Dr. Kadam D. D.
10	N.S.S.	Prof. Lokhande B. M. Prof. Gaikwad N. S.
11	Library	Prof. Vyas J. R.
12	Alumni Association	Prof. Kuntewad D. U.
13	Communication Skills	Prof. Kuntewad D. U.
14	Magezine	Prof. Lokhande B.M.
15	Staff Academy Cum Teachers Grievance Cell	Prof. Gaikwad N. S.
16	Feed Back	Prof. Yadav N. S.
17	B. C. Cell	Prof. Gaikwad N. S.
18	Women Empowerment Cum Sexual Harassment Complaint Cell	Prof. Rao T. S.
19	I.Q.A.C./Steering Committee	Dr. Kadam D. D.

The sports students are provided the facility of gymnasium and flexibility in examinations.

**d..1.7 Enumerating on the support and guidance provided to the students in preparing for the competitive exams, give details on the number of students appeared and qualified in various competitive exams such as UGC-CSIR- NET, UGC-NET, SLET, ATE / CAT / GRE / TOFEL / GMAT /Central /State services, Defense, Civil Services, etc.**

Our college runs competitive examination cell free of cost. Generally the subject involved in prelim examination of MPSC / UPSC

are covered by conducting lectures, work-shops and General Knowledge Test. The following students of our college are successful candidate in the examination mentioned against their names:

<b>Year</b>	<b>Name of the Students</b>	<b>Examination</b>
2008-2009	Satambekar S. S.	Talathi
2008-2009	Mekade P. P.	Talathi
2009-2010	Chavan A. A.	Police
2009-2010	Mahajan M. M.	Police
2010-2011	Jagtap L. D.	Army

**d..1.8 What type of counseling services are made available to the students (academic, personal, career, psycho-social etc.)**

The college runs TQM (Total Quality Management) under the leadership of Dr. N.S. Yadav and mentorship of all teachers. Each teacher acts as mentor and does counseling of 20 to 30 students every year. The following five Services are made available to the college students through TQM.

- Membership
- Personal Counseling
- Academic Counseling
- Career Counseling
- Psycho-social Counseling

The college has established four page formats for TQM, which covers each and every aspect of the counseling services mentioned above.

**d..1.9 Does the institution have a structured mechanism for career guidance and placement of its students? If 'yes', detail on the services provided to help students identify job opportunities and prepare themselves for interview and the percentage of students**

**selected during campus interviews by different employers (list the employers and the programmes).**

The College has launched the Career Counseling/ cum placement/ cum soft skill development cell for the benefit of the students since 2011-12. The Cell's primary objective is to provide the Soft Skills to students and make them efficient to cope with the competitive job market. To keep pace with the present day stiff competition, the cell has undertaken several measures like mock interviews, soft skills, communicative English, personality development, and leadership skills for students. These programs are conducted by college faculties as well as distinguished personalities in the field. The Cell offers guidance in higher education and other career opportunities apart from conducting usual counseling.

**d..1.10 Does the institution have a student grievance redressal cell? If yes, list (if any) the grievances reported and redressed during the last four years.**

The college has composed student redressal cell. Prof. Diwakar D. Kadam, incharge of Discipline Committee is the convener of student redressal cell; in addition to that he is also convener of Sports, Ragging Cell and coordinator of IQAC. As such there are no complaints / grievances received from the students; however the student redressal cell committee also considers the suggestions and requests of the students.

**d..1.11 What are the institutional provisions for resolving issues pertaining to sexual harassment?**

The college has constituted Sexual Harassment Complaint Cell,



which includes the following members.

Chairman: Dr. Rajendra Kankariya

Convenor: Smt Trupti Thorat

Members: Smt Kulkarni B. S. & Smt Gaikwad L.R.

Once in a term a meeting of the committee is organized and issues concerned with gender sensitization and student orientation programs are discussed. Till today their no complaint is received by the cell.

**d..1.12 Is there an anti-ragging committee? How many instances (if any) have been reported during the last four years and what action has been taken on these?**

The college has constituted Anti Ragging Committee having following members.

Chairman: Dr. Rajendra Kankariya

Convenor: Dr. Diwakar Dhondu Kadam

Members: Dr. Rajaram M. Thorat,

Prof. N.S. Gaikwad

Prof. Trupti Thorat

No instances of ragging are reported so far and therefore no question of action has arises.

**d..1.13 Enumerate the welfare schemes made available to students by the institution.**

The college has made available the following welfare scheme to the students:

- Brahman Samaj, Goregoan provides every year Rs. 800 to 1200 to five to ten students towards fees contribution.

- Government freeships are sanctioned every year to all SC/ST/NT and OBC students.
- Poor students fund has been created from the contribution of teaching and non-teaching staff from the year 2012-13. Rs.500 to 1000 is given each to four to six needy students.
- All students are covered under accidental insurance scheme.
- All students under go free health check up every year by panel of expert doctors.
- Rs.7000- grant is allocated from “Department of social welfare, Government of Maharashtra”. This grant is used every year to purchase the books and to distribute to B.C. students of the college through library.
- The trust TVSPM of our college has provided financial aid to the five to ten students of economically weaker section in the initial period of the college.

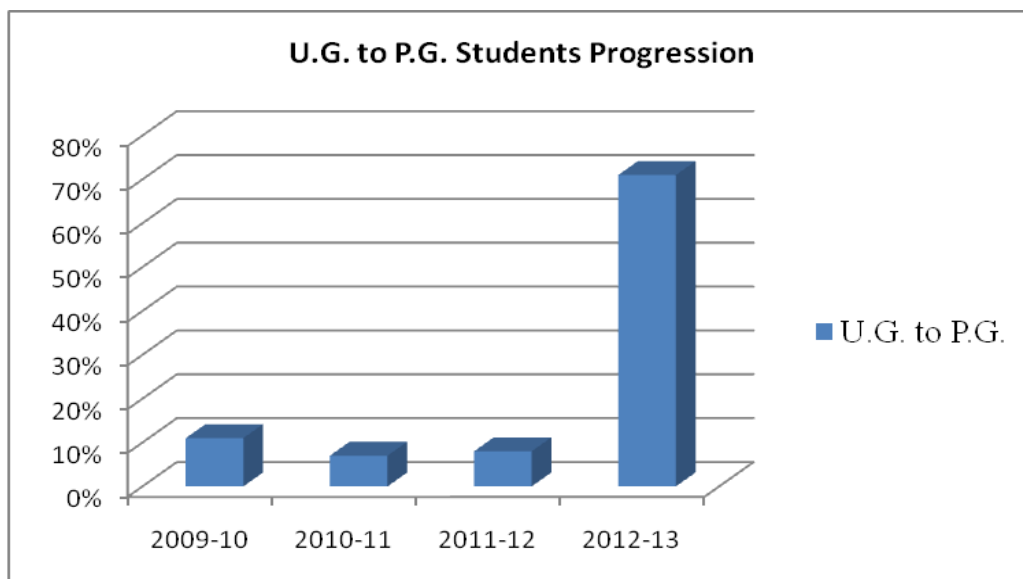
**5.1.14 Does the institution have a registered Alumni Association? If ‘yes’, what are its activities and major contributions for institutional, academic and infrastructure development?**

The college has Alumni Association but not registered separately. It works under the convener of Dr. N.S. Yadav. Near about 300 students have enrolled for alumni association. It is proposed to maintain separate accounts for alumni and to conduct six monthly meeting with alumni. The work of alumni association is in primary stage, and therefore there is no major contribution for institutional, academic and infrastructural development.

**5.2 Student Progression**

**5.2.1 Providing the percentage of students progressing to higher education or employment (for the last four batches) highlight the trends observed.**

<b>Student Progression</b>	<b>2009-10</b>	<b>2010-11</b>	<b>2011-12</b>	<b>2012-13</b>
<b>U.G. to P.G.</b>	11%	7%	8%	71%
<b>P.G. to M.Phil.</b>	-	-	-	-
<b>P.G. to Ph. D.</b>	-	-	-	-
<b>Employed</b>	-	-	-	-
<b>Campus Selection</b>	-	-	-	-
<b>Other than campus recruitments</b>	-	-	-	2%



**5.2.2 Provide details of the programme wise pass percentage and completion rate for the last four years (cohort wise/batch wise as stipulated by the university)?**

Furnish programme-wise details in comparison with that of the previous performance of the same institution and that of the Colleges of the affiliating university within the city/district.

The pass percentage of the graduation of our students for the last four years is given below and it is compared with nearby colleges and also with the University results.

Sr. No.	Name of the College	% of T.Y.B.A. Result			
		2009-10	2010-11	2011-12	2012-13
1	D.G.T. College Tala	75.55	81.25	86.27	75
2	C.D. Deshmukh, Roha	50	62	55	60
3	University of Mumbai	65	70	75	63

Sr. No.	Name of the College	% of T.Y.B.Com. Result			
		2009-10	2010-11	2011-12	2012-13
1	D.G.T. College Tala	56.00	56.00	71.42	70
2	C.D. Deshmukh, Roha	55	59	68	72
3	University of Mumbai	50	51	65	60

**5.2.3 How does the institution facilitate student progression to higher level of education and/or towards employment?**

The students are informed about post graduate courses, their availability in Mumbai and other universities. The career counseling regarding higher education is also carried out under Career and Competitive Examination Cell and deputed students to attend such workshops. Students are also guided about placements and facilitated by giving them an opportunity to attend job fairs.

#### 5.2.4 Enumerate the special support provided to students who are at risk of failure and drop out?

The students who are at risk of failure and drop out are provided with the following special support.

- Counseling
- Extra-Lectures to the failures
- Practice of solving old question paper and referring the answer sheets of meritorious students available in the library.
- Permission to failures for attending regular classes.

#### d.3 Student Participation and Activities

##### d.3.1 List the range of sports, games, cultural and other extracurricular activities available to students. Provide details of participation and program calendar.

The following sports games and cultural and extra curricular activities are available to the students

##### Cultural Activities:

Inter Class	Inter collegiate	University Level
Rangoli Competition	Painting	Debate
Mehandi Competition	Group Songs, dance	Group Dance and Songs
Fun-fare	Quiz competition	Essay
Essay Competition	One act play	Mime
Elocution	Mime	-
Story telling	Debate	-
Poem recital		-

##### Sports Activities:

Indoor Games	Outdoor Games	University Level
Chess	Cricket	Cricket

Badminton	Kho-Kho	Kabbadi
Carrom	Kabbadi	Kho-Kho
Table Tennis	Atheletics	-

### **ANNUAL PROGRAME CALENDER 2013-14**

#### **June:-**

1. Annual workload plan for Professors and Non-teaching staff
2. Students' medical check-up
3. *Yuva Mohotsav*

#### **July:-**

1. Selection for Sports Competitions
2. Welcome ceremony of the First year students and Inaugural speech and Principal's steering address
3. Subject wise Group Discussion (T.Y.B.A.)
4. Rainy Poetry Reading

#### **August:-**

1. Late Prabhakar Deshmukh Memorial Elocution Competition
2. Essay Competition
3. Wall Journal Publication
4. Celebration of Indian Independence

5. Rakshabandhan

**September:-**

1. Meeting of Women Development Cell
2. Teachers' Day
3. Marathi Poetry Reading
4. National Service Scheme (NSS) Day and Birth Anniversary of Karmaveer Bhaurao Patil
5. To organise a lecture on the subject of health
6. Publication of 'Prabhankur'

**October:-**

1. Blood Donation Camp (N.S.S.)
2. Women's Special cell – to organize a lecture
3. Exam planning of F.Y.B.A. , B. Com & S.Y.B.A., B.Com., Meeting of Professors for the exam planning.
4. To organize a meeting for planning of T.Y.B.A./B.Com. First Term Exams.
5. Professors' Meeting

**November:-**

1. Geography Educational Trip
2. N.S.S. Winter Camp
3. One Act Play Competition

4. Inter Collegiate State level Debate Competition
5. Diwali Vacation

**December:-**

1. AIDS Day
2. Late Prabhakar Deshmukh Memorial Seminar
3. To organise Supplementary Exam.

**January:-**

1. Women Development Cell organised Essay Competition
2. Birth Anniversary of Savitribai Phule
3. Geography Day
4. Annual Sports Competition
5. Annual Gathering/Prize Distribution
6. Republic Day
7. Rangoli Exhibition

**February:-**

1. To organise a meeting for Annual Exam Planning
2. Meeting for College Budget
3. Professors' PBAS-API Evaluation

**March:-**

1. F.Y.B.A., S.Y.B.A./B.Com. Second Term Exam.



2. T.Y.B.A./B.Com. University Exam.
3. Meeting of Exam Dept. – Exam Programme

**April:-**

1. Meeting of Exam Dept. – Exam Programme
2. Meeting of Professors and Non-teaching Staff.

**May:-**

1. Summer Vacation

**1..3.2 Furnish the details of major student achievements in co-curricular, extracurricular and cultural activities at different levels: University / State / Zonal / National / International, etc. for the previous four years.**

The following students have been achieved grand success in co-curricular and extracurricular and cultural activities at different level

**Cultural Activities**

**2012-13**

<b>Sr. No.</b>	<b>Organizer</b>	<b>Activity</b>	<b>Position</b>	<b>Name of the Students</b>
1	Mumbai University	Folk Dance	III	Group Event
2	Mumbai University	Debate Group A Marathi	I	Manchekar Akshada B. Dhakane Lalita B.
3	Mumbai University	Debate Group B Marathi	I	Manchekar Akshada B. Dhakane Lalita B.
4	Mumbai University	Elocution Group B Hindi	I	Dhakane Lalita B.
5	Mumbai University	Elocution Group A Hindi	III	Dalavi Saylee S.
6	Mumbai	Poster Making	III	Khamdekar D. M.

	University			
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**2011-12**

Sr. No.	Organizer	Activity	Position	Name of the Students
1	Mumbai University	Debate (A) Marathi	I	Chorge Darshana  Manchekar Akshada B.
2	Mumbai University	On the Spot Painting	I	Deve Eknath B.
3	D.G.T. College Tala	Debate	II	Chorge Darshana  Manchekar Akshada B.
4	Govt. Of Maharashtra	Elocution	I	Chorge Darshana
5	Dr. Nanasaheb Dharmadhikari College, Kolad	Elocution	I	Dalvi Saylee Bomble shwini

**Sports**

Sr. No.	Organizer	Activity	Position	Name of the Student
1	Mumbai University	Cricket	Man of the Match	Nakte Mahendra
2	Mumbai University	Cricket	Runner	College Team

**N.S.S.**

Sr. No.	Orsanizer	Activity	Position	Name of the Student
1	Mumbai University	Pre-SRD Camp	-	Fulare Supriya
2	Mumbai University	'Utkarsha'	III	Patil Prajakta
3	Mumbai University	'Meri Beti Pyari Beti'	III	Group Event (06 Students)

**1..3.3 How does the college seek and use data and feedback from its graduates and employers, to improve the performance and quality of the institutional provisions?**

Feed-back is collected from last year students and employers are conveyed to discuss their impression about college in various meetings. The data so received is utilized to improve performance and quality.

**5.3.4 How does the college involve and encourage students to publish materials like catalogues, wall magazines, college magazine, and other material? List the publications/ materials brought out by the students during the previous four academic sessions.**

The college has an editorial board of students and faculty members to encourage students for Wall Magazine and annual magazine. The following list of publications / materials have been brought out by the students.

- *Navabharat* (Wall Magazine)
- *Mashal* (Wall Magazine)
- *Ankur* (Annual Magazine 2004-2012); and *Prabhankur*- Annual Magazine (2012-13 onwards)

**1..3.5 Does the college have a Student Council or any similar body? Give details on its selection, constitution, activities and funding.**

The student council of the college is constituted as per the section 40 of Maharashtra University Act 1994. The University of Mumbai provides guidelines to select or nominate the class representatives and representatives of NSS, Cultural Forum, Sports and also Reservation and Women representation. These representatives

participate in various functions of the college such as culture programmes, sports and annual social gathering.

**1.3.6 Give details of various academic and administrative bodies that have student representatives on them.**

The following academic and administrative bodies have students' representation:

- Student Council
- Cultural Forum
- Student Welfare
- Vivek Vahini
- Research
- Excursion
- Career Guidance and Placement
- Sports
- NSS
- Library
- Alumni Association
- Magazine
- Woman Empowerment Cell
- IQAC

**5.3.7 How does the institution network and collaborate with the Alumni and former faculty of the Institution.**

The college has alumni association. Ex and regular students are supposed to fill the alumni association application form either in the office or on the web site of the college.

Nos of registered student: : 50Nos.

The college has proposed to conduct alumni get-together in the

month of Dec2013 or Jan 2014.

## **CRITERION VI: GOVERNANCE, LEADERSHIP AND MANAGEMENT**

### **6.1 Institutional Vision and Leadership**

#### **6.1.1 State the vision and mission of the Institution and enumerate on how the mission statement defines the institution's distinctive characteristics in terms of addressing the needs of the society, the students it seeks to serve, institution's traditions and value orientations, vision for the future, etc.?**

The vision statement of the college states "EXPLORATION OF YOUTH STRENGTH FOR NATION BUILDING".

The college is striving hard to explore enormous strengths of college students for Nation building. The students of our college are coming from rural area, therefore they are physically fit and sound, but intellectually they required feeding in certain fields, such as communication, soft skills, personality development etc.

In order to strengthen these intellectual requirements of the students, the college has established certain committees as mentioned

below:

- Career and Competitive Cell.
- Soft Skill Development Committee.
- Personality Development Committee.
- Spoken English Committee

The mission statements of the college are as follows:

- Persuasion of academic excellence.
- Inculcation of scientific attitude, rational thinking and human values.
- Development of personality through Soft Skills, Spoken English and Competitive Careers.
- Development of competent graduates having capability for placement and social commitment.
- Value addition through Certificate / Diploma Courses.
- Uplifting of girls through women empowerment programme.

These missions are again taken care of by respective teachers under various committees such as “*Vivek Vahini*”, “Placement Cell”, “NSS”, “Women Empowerment” etc.

In order to satisfy our goals and objectives as mentioned in Criteria 01, the college has established and conducting following job oriented courses.

- Hotel management
- Tourism
- Computer courses
- Mobile Repairing (Specially for OBC students)
- DTP, BCA, CCC.
- Beauty Parlour Course
- Mehendi Course

Our trust vision being “*Tamasoma Jyotirgamay*” i.e. To move towards enlightenment. Therefore the college has tried level best to inculcate traditional values using modern techniques in teaching, learning and extension.

**6.1.2 What is the role of top management, Principal and Faculty in design and implementation of its quality policy and plans?**

The top management, Principal and Faculty play important role in design and implementation of its quality policy and plans. Governing body, LMC members meet 4 times in every year & discuss for implementation of plans & also collect feedback of day to day functioning.

Principal believes in participative management. In each & every staff meeting quality policies & plans are discussed & communicated to steering committee/ IQAC. In IQAC meetings, members discuss quality issue and their short term or long term implementation process and practice.

**6.1.3 What is the involvement of the leadership in ensuring?**

- **the policy statements and action plans for fulfillment of the stated mission**
- **formulation of action plans for all operations and incorporation of the same into the institutional strategic plan**
- **Interaction with stakeholders**
- **Proper support for policy and planning through need analysis ,research inputs and consultations with the stakeholders**
- **Reinforcing the culture of excellence**
- **Champion organizational change**

The institutional head i.e. Principal is always involved in each and every meeting of steering committee, being the chairman of the committee, he always ensures the fulfillment of action plans, which are discussed at length in steering committee / IQAC.

The meetings of parents, students-parents, teachers, non-teaching staff are organized and the matters concern with them are discussed and whenever necessary action plan is prepared. As far as the implementation of the action plan is concerned, the matter is discussed at length in Local Management Committee and in Governing Body if necessary.

When the action plan is concerned with academics, research and extension activities, it is discussed with teachers, allied research institutes and social organizations respectively. While ensuring the action plan the vision, mission, goals and objectives of the institution are always kept before eyes and tried to level best to fulfill the action plans for the benefit of stakeholders.

The following is the record of such meetings held with the stake holders.

<b>S r . No</b>	<b>Year</b>	<b>Particulars (Meetings with staff)</b>
1	Apr 2013	Karyakari Mandal Sabha (E.C.Meet)
2	Feb 2013	Karyakari Mandal Sabha (E.C.Meet)
3	Jan 2012	Karyakari Mandal Sabha (E.C.Meet)
4	Jun 2011	Karyakari Mandal Sabha (E.C.Meet)
5	Jan 2013	Meetings with Parents( Sahavichar Sabha)
6	Dec 2011	Meetings with Parents( Sahavichar Sabha)



7	Sep 2012	NSS Advisory Committee
8	Nov 2012	Steering Committee / IQAC

**6.1.4 What are the procedures adopted by the institution to monitor and evaluate policies and plans of the institution for effective implementation and improvement from time to time?**

The following procedure is adopted by the institution to monitor and evaluate the policies and plans.

- Every meeting of the stakeholders, the feedback of action plan of previous meeting is first discussed and wherever necessary plans and strategies are modified according to needs of the institution.
- To call general meeting.
- To call Local Managing Committee Meeting.
- To prepare and to discuss an agenda.
- To take suggestions for changing an agenda.
- Implementation of good suggestions.
- Voting by democratic way if necessary.

**6.1.5 Give details of the academic leadership provided to the faculty by the top management?**

Local Management Committee, Governing Body and some members of the steering committee play the role of top management. The persons in top management are from the field of education, from academics, research, industries, business and social work. The suggestions given by the top management to our faculties are valuable and considerable in our academic plan.

For Example:

- Persons from governing body always guide our faculties to improve the results of the college by taking extra efforts.
- The chairman of LMC is always advising and encouraging the research. Some of the members who are mostly involved in social work and industries are always keen to increase involvement and participation of students in social activities, industrial visits, and interaction with successful industrialists, businessmen, social workers and academicians. The following are the selective examples of such visits and discussion.

Sr. No	Date	Name of Person	Topic discussed
1	23/06/2013	Dr. Narendra Dabholkar	<i>“Andhshradha aani vaidyanik drushtikon”</i>
2	07/03/2013	Dr. Patil and Sane	Career Guidance
3	24/01/2013	Dr. Ramesh Poddar	<i>“Kishore vayin mulanche palakatva”</i>
4	12/12/2012	Dr. Shyam Gholap	Inter College Kabbadi competition
5	13/09/2012	Dr. Atul Salunkhe and others	Inter college debate competition
6	03/03/2012	Kavi. Rajan Lakhe	<i>“Kavya Pratibha”</i>
7	13/03/2011	Smt. Priya Rajkumar Dychem	.....
8	24/01/2011	Dr. Shreeram Geet	.....
9	10/10/2010	Justice Gadale and others	Legal consultation work-shop
10	27/09/2010	Dr. Uttam Kendre	Inter collegiate Kabaddi Competition
11	26/09/2010	Shri Bhalachandra Sapre	Impressive attitude
12	16/03/2008	Sumedh Risbud Wadawala	Development of Education in hilly area
13	11/08/2007	Sunil Tatkare	Youth Festival
14	11/08/2007	Vinayak Dalvi ,Nilesh Save	Youth Festival

15	11/08/2007	Aadesh Bandekar Pramod Pabrekar	Youth Festival
16	21/011/2005	R.R.Patil Babanrao Pachpute	“ <i>Namkaran sohala</i> ”
17	19/03/2005	Madhav Potdar	Career Guidance

#### 6.1.6 How does the college groom leadership at various levels?

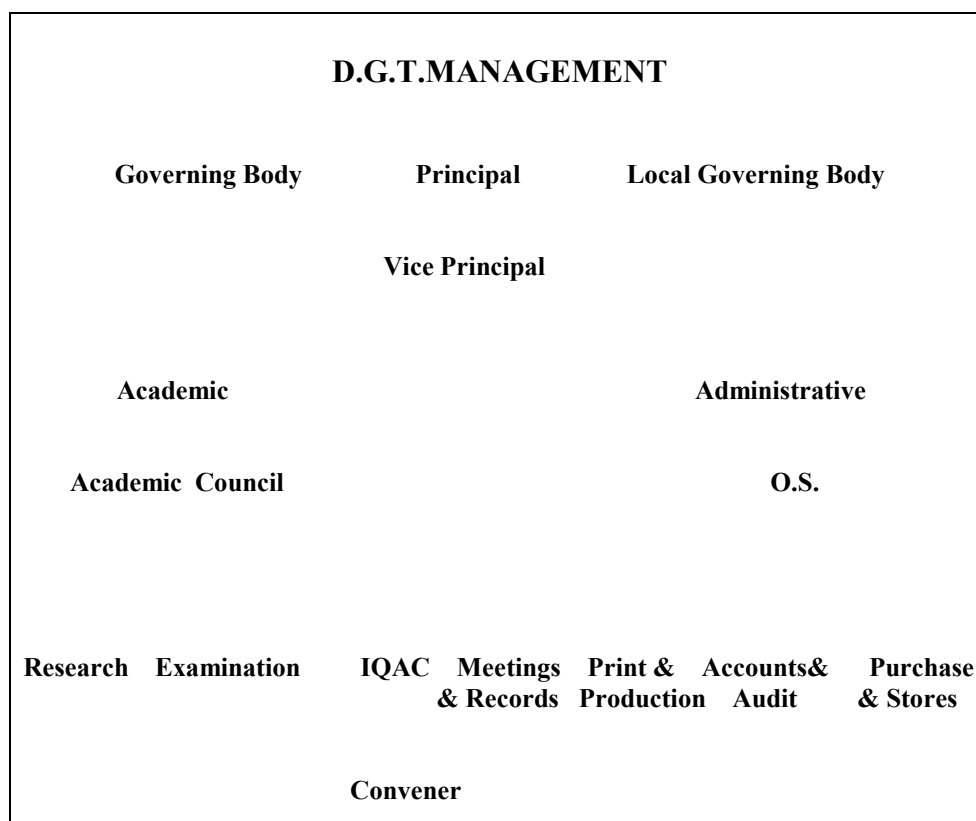
The college is grooming leadership of faculties by implementing the activities of “Staff Academy” in Staff Academy the eminent persons concerned with leadership development at various levels are invited & their interaction is carried out with academic staff of the college.

Sr. No	Date	Name of Person	Topic discussed
1	14/01/11	P. L. Kambli, Alibag	Self Employment & Entrepreneurship
	14/01/11	Prof. Madhav Londhe	SWOT Analysis
2	13/01/11	Sunil Devre, Nagthane	Problems of self Employment Due to SEZ
3	12/01/11	Bapusaheb Limbore	Managerial Experience
	12/01/11	Dharmapal Gejam	“ <i>Youvakanpudhil Sandhi</i> ”
4	11/01/11	Sohel Budhwani	Entrepreneurial Experience
5	11/01/11	Dr. Sanjay A. Pranti	Personality Development
6	09/09/08	Dr. Shivajirao Mohite	Role of Teacher
7	19/02/08	Vinit Tilore	Disaster Management
8	13/08/07	Sunil Tatkare	“ <i>Bhavishyatil Samarth Maharashtra Ghadavuya</i> ”
9	12/03/07	Keshav Meshram	Character

**6.1.7 How does the college delegate authority and provide operational autonomy to the departments / units of the institution and work towards decentralized governance system?**

Our College believes in democratic, participative & decentralized governance system therefore college has provided operational autonomy to the departments as far as academic planning & working of the department is concerned. The heads of the departments are free to select or purchase the required books in the library, do the planning of teaching, learning & evaluation as per need of the department and keeping students at the centre.

**6.1.8 Does the college promote a culture of participative management? If ‘yes’, indicate the levels of participative management.**



<b>Admission</b>	<b>Time</b>	<b>Academic</b>	<b>Skill</b>	<b>Grievance</b>	<b>Career</b>
	<b>Table</b>	<b>Audit</b>	<b>development</b>	<b>Redressal</b>	<b>Guidance</b>
				<b>Cell</b>	<b>&amp;Placement</b>
					<b>Cell</b>
<b>Staff</b>	<b>Art &amp;</b>	<b>TQM</b>	<b>Alumni</b>	<b>Parents &amp;</b>	<b>Feedback</b>
<b>Academy</b>	<b>Debating Circle</b>		<b>Association</b>	<b>Teacher</b>	
				<b>Association</b>	

The college promotes the culture of participative management. The major levels of participative management are, which are:

- Executive council.
- Local Management Council.
- Internal Quality Assurance Cell.

In each level most of the members, teachers and some students participate and promote participative management culture.

## **6.2 Strategy Development and Deployment**

### **6.2.1 Does the Institution have a formally stated quality policy? How is it developed, driven, deployed and reviewed?**

The college has formerly stated quality policy, which is framed in its first steering committee / IQAC meeting & expressed such

quality points which are concerned with 7 criteria like value-based education, enrichment, information communication & technology, need – based extension program management by fact, PBAS, quality enhancement or quality assurance etc.

In each steering committee/ IQAC meeting all these points are referred & decisions are made in order to develop, drive, deploy and review the quality policy.

The following are the major criteria under which quality policy is made:

- 1) Curricular Aspects
- 2) Teaching, Learning & Evaluation
- 3) Research, Consultancy & Extension.
- 4) Infrastructure & Learning Resources
- 5) Student Support & Progression
- 6) Governance, Leadership & Management
- 7) Innovative & Best Practices.

**6.2.2 Does the Institute have a perspective plan for development? If so, give the aspects considered for inclusion in the plan.**

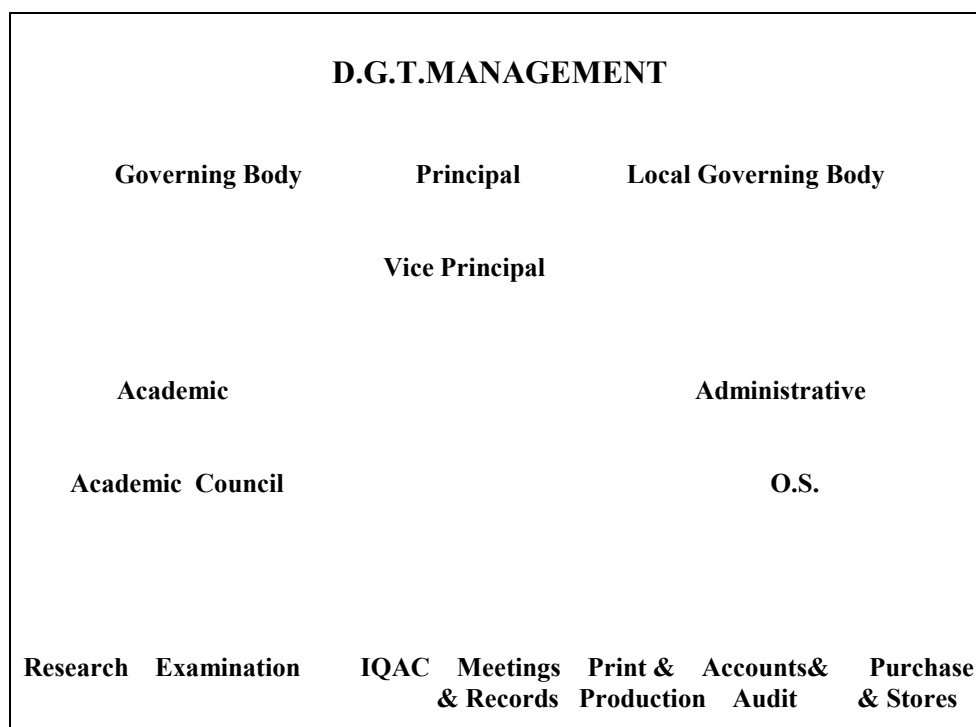
We have considered criteria 7 “Innovative & Best Practices” for inclusion of plan.

- College has included up gradation of high-tech infrastructure & associated facilities in perspective plan of the college. One more computer lab with minimum 10 terminals & language lab with 10 terminals for improving knowledge of basic applications computer and language labs.
- It is also proposed to equip each & every faculty with Laptop facility. All class rooms will be provided with LCD projector. Separate research centre will be established with all facilities related e-resources, Printing & Scanning facilities, etc.

**Describe the internal organizational structure and decision making processes.**

**Decision making processes** – Whatever the decisions are made in meetings are put before higher authorities and their approval is taken, plan of action is drawn and implemented.

The Internal organizational structure is as under:



<b>Convener</b>					
<b>Admission</b>	<b>Time</b>	<b>Academic</b>	<b>Skill</b>	<b>Grievance</b>	<b>Career</b>
	<b>Table</b>	<b>Audit</b>	<b>development</b>	<b>Redressal</b>	<b>Guidance</b>
				<b>Cell</b>	<b>&amp; Placement</b>
					<b>Cell</b>
<b>Staff</b>	<b>Art &amp;</b>	<b>TQM</b>	<b>Alumni</b>	<b>Parents &amp;</b>	<b>Feedback</b>
<b>Academy</b>	<b>Debating Circle</b>		<b>Association</b>	<b>Teacher</b>	
				<b>Association</b>	

**6.2.4 Give a broad description of the quality improvement strategies of the institution for each of the following**

- **Teaching & Learning**
- **Research & Development**
- **Community engagement**
- **Human resource management**
- **Industry interaction**

Quality improvement strategies of the college-

- **Teaching & Learning** – 100% results with maximum no. of students attaining 60 & above percentage.
- **Research & Development-**
  - a) Publication of research paper, peer reviewed journals (Citation Index, Factor)
  - b) Leading towards patents.



- **Community engagement**

Maximum participation of community & their contribution in extension activities

<b>Sr. No</b>	<b>Name of the Person</b>	<b>Donation</b>
1	Namdar Shri Sunil Tatkare	Sports Kit
2	Shri Aniket Tatkare	Computers
3	Shri.N.G.Vedak	Fund for Poor Students
4	Shri.Shrikrishna Deshmukh	Break Fast in Extension Activities
5	Dr.Shri Shrinivas Vedak	Prizes for Essay Competition
6	Dr.Shri.Prabhakar Joshi	Books & Fund for College Students
7	Shri.Vidyadhar Dhamankar	Books availability for library
8	Shri.Balchandra Sapre	Fund For Cultural Programme
9	Shri.Dattashet Kulkarni	Fund For N.S.S. Camp
10	Shri.Mahendra Kajbaje	Fund For Cultural Programme
11	Shri.Shriram Kajbaje	Water Supply Facility in N.S.S. Camp
12	Shri.Govind Bhoir	Fund For N.S.S. Camp
13	Shri.Deepak Kotiya	Trophies
14	Shri.B.K.Patel	Trophies
15	Shri.Purshottam Muley	Trophies

- **Human resource management**

Preplanned in time appointment of qualified staff

- **Industry interaction**

Minimum 5 visits to the industry & 10 lectures by industrialist person per year.

**b).3.7 How does the Head of the institution ensure that adequate information (from feedback and personal contacts etc.) is available for the top management and the stakeholders, to review the activities of the institution?**

The principal of the college receives the feedback from the students about their courses, teachers, infrastructure, library, sports and

other facilities. The feed back is analyzed and outcome of the feedback is used to improve performance in academics and administration. This feed back is also made available to the local management committee of the college and governing body of the trust in the meetings of LMC and governing body respectively.

**b).3.8 How does the management encourage and support involvement of the staff in improving the effectiveness and efficiency of the institutional processes?**

The opinions, experience and suggestion of staff members are occasionally sort at many formal and informal meets with the management during the year. Management has encouraged and supported staff and students for active involvement in different activities like research, NSS, workshop, seminars, study tours, extra curricular activities and sports etc. by granting duty leave, transport facility felicitation to the staff and students with cash/ kind awards.

**b).3.9 Enumerate the resolutions made by the Management Council in the last year and the status of implementation of such resolutions.**

Sr. No.	Year	Resolution	Status	Remark
1	25/03/2012	It is resolved that an application for Permanent Affiliation be sent to Mumbai University.	An application is sent to Mumbai University for permanent affiliation on 07/08/2012	Visited University Local Inquiry Committee for Permanent affiliation on 11/10/13
2	25/03/2012	It is resolved that the post of Librarian and Assistant Professor in Commerce and Accountancy	The NOC of Joint Director and Mumbai	Recruited Librarian and

		should be filled for which NOC of joint director, Higher education and University should be sanctioned.	University are obtained and advertisement is published in Sakal and University News in Oct 2012	Assistant Professor in Commerce
3	25/03/2012	It is resolved that the college teachers should be paid Rs.5000/- for attending Seminar / conferences in the academic year.	The governing body sanctioned Rs.3000 per teacher per year for attending Seminar / Conferences.	
4	25/03/2012	It is resolved that the printer cum copier cum scanner should be purchased for the college office.	The same is purchased for college office.	
5	08/07/2012	It is resolved that to permit Sick & Medical Leave earned leave for teaching & non-teaching staff during 1 <sup>st</sup> Apr, 2011 to 30 <sup>th</sup> Jun, 2012	The same has been Approved.	
6	08/07/2012	It is resolved that the permission of L.M.C. & Selection Committee to appoint Prof. Rao T.S. on 13 <sup>th</sup> Jun, 2012 as Assistant Prof in Commerce & during 1 <sup>st</sup> Jul, 2012 to 30 <sup>th</sup> Apr, 2013 continuation of C.H.B. teacher	The same has been approved by the committee.	
7	08/07/2012	It is resolved that the permission for publishing annual magazine 'PRABHANKUR'	Permission has been granted and "Prabhankur" has been published.	
8	08/07/2012	It is resolved that from year 2012 -13 N.S.S. Residential Camp in KUDE may be continued for 3 years.	Approval has been given and the same has been carried out from 10/12/2012 to 16/12/2012.	
9	08/07/2012	It is resolved that the listing of students for M.Com. (min. 15 ) & M.A. (min. 10 ) after getting approval & discuss with Chairman	Approved & consider.	Courses have been started from 2013-14

10	08/07/2012	It is resolved that an appointment of L.M.C. Members Mr. Mangesh Deshmukh , Mr. Chandrakant Rode , Mr. Bhadresh Patel , Mr. Dattatray Sapre in NAAC Steering Committee.	Approved by the committee and place in the position of NAAC Steering Committee.	
11	08/07/2012	It is resolved that the responsibility is to be given to Dr. N.S. Yadav & Mr. V.M. Mahajan for Listing of Alumni students & organize “Ex-students get together”	The same has been implemented and registered the ex-students as alumni.	

**b).3.10 Does the affiliating university make a provision for according the status of autonomy to an affiliated institution? If ‘yes’, what are the efforts made by the institution in obtaining autonomy?**

The affiliating university has the provision for according the status of autonomy; however, the college has not yet decided to apply for autonomous status.

**b).3.11 How does the Institution ensure that grievances / complaints are promptly attended to and resolved effectively? Is there a mechanism to analyze the nature of grievances for promoting better stakeholder relationship?**

The Redressal cell is functioning for attending grievances / complaints and resolving them effectively. However, no such considerable grievances and complaints have arisen in many years. It proves there is better stakeholders’ relationship.

**b).3.12 During the last four years, had there been any instances of court cases filed by and against the institute? Provide details on the issues and decisions of the courts on these?**

In the life of the college hardly one case was registered in the high court in the year 2010-11, which was disposed off by the court.

**6.2.11 Does the Institution have a mechanism for analyzing student feedback on institutional performance? If ‘yes’, what was the outcome and response of the institution to such an effort?**

The college collects feedback on college performance with respective curriculum, teaching learning process, infrastructure, library, sports, extension activities etc. Generally 30 to 50 % students are involved in giving feed back. The feed back is analysis and its outcome is thoroughly discussed in IQAC and wherever necessary, it is used for guidance. This exercise has been continued since 2012-13.

**6.3 Faculty Empowerment Strategies**

**6.3.1 What are the efforts made by the institution to enhance the professional development of its teaching and non teaching staff?**

Our college has been taking various steps to enhance the professional development of its teaching and non teaching staff. Some of the efforts made during the last four years are as follows:

- Number of Minor Research Project Implemented: 04 Nos
- Number of teachers who attended orientation / refresher courses: 12 Nos
- Computer skill development programs organized: 02 Nos
- Special Program developed for the teaching staff to enhancement of soft skill.
- Organised work-shops on Motivation, Importance of attitude, event management etc.
- Faculties are allowed to enhance their professional qualification by providing them usual permission, sometimes special leave and study leave.

**6.3.2 What are the strategies adopted by the institution for faculty empowerment through training, retraining and motivating the employees for the roles and responsibility they perform?**

The college has provided financial support to attend various training programs / workshops concerned with their subjects. The employees are also felicitated for their outstanding performance in teaching, learning / research and examination results.

**6.3.3 Provide details on the performance appraisal system of the staff to evaluate and ensure that information on multiple activities is appropriately captured and considered for better appraisal.**

The college adopts the system of performance appraisal of the staff year wise and these appraisals are evaluated and concerned teachers are informed about their outstanding performance and even adverse remarks. It ensures the better appraisal of the teachers in future. From the year 2010-11 Performance Based Appraisal System has introduced by UGC is implemented and their appraisal performance indicator is recorded and verified every year.

**6.3.4 What is the outcome of the review of the performance appraisal reports by the management and the major decisions taken? How are they communicated to the appropriate stakeholders?**

The performance appraisal reports of the teacher reviewed by the management and outcome of the appraisal is communicated either in writing or orally to the concerned teachers. The teachers are supposed to communicate improvement plans in case of adverse remarks if any.

From 2010-11 onwards PBAS forms are filled and API score is verified by the management. This verification is communicated to the concerned teacher for the improvement and the same is used for career advancement scheme (CAS).

The confidential reports of non-teaching staff are reviewed by the principal and points of appreciation / adverse remarks are communicated orally or in writing to the concerned non-teaching staff.

**6.3.5 What are the welfare schemes available for teaching and non teaching staff? What percentage of staff have availed the benefit of such schemes in the last four years?**

The management takes care of teaching and non-teaching staff by way of giving the financial advances and residential facilities to the new appointments initially.

**6.3.6 What are the measures taken by the Institution for attracting and retaining eminent faculty?**

The following measures has been taken by the Institution for attracting and retaining eminent faculty:

- Transparency in recruitment by way of University Selection Committee.
- Facilities to attend workshop, Seminars and Conferences, Orientation and Refresher Courses.
- Sanctioning Duty leaves for special assignments
- NOC for research and Professional Development
- Arrangement of lectures from Management for motivation
- Facilities of Minor and Major Research.

#### **6.4 Financial Management and Resource Mobilization.**

##### **6.4.1 What is the institutional mechanism to monitor effective and efficient use of available financial resources?**

To monitor effective and efficient use of available financial resources the following steps taken by the management.

- The budget is prepared by college principal with the help of every departmental head.
- The same budget is placed in the Local Management Committee and discussed for effective use of financial resources and forwarded with the recommendation to Executive Council.
- The executive council discusses the budget and suggest modification / improvement and approves the budget.
- The college administration takes care of the utilization of funds for which they have been allocated.

##### **6.4.2 What are the institutional mechanisms for internal and external audit? When was the last audit done and what are the major audit objections? Provide the details on compliance.**

The internal or external audit is done by the trust every year. In the last year i.e. from 2012-13 the external audit of college was carried out separately. A copy of audit report is enclosed as an annexures.

##### **6.4.3 What are the major sources of institutional receipts/funding and how is the deficit managed? Provide audited income and expenditure statement of academic and administrative activities of the previous four years and the reserve fund/corpus available with Institutions, if any.**



The major sources of college receipt / funding are annual fees of the students, donations from well wishers and income from self financing courses. The college has maintained reserve fund by depositing Rupees Six Lakhs in Nationalized Bank. The audited income and expenditure statement for previous four years are marked and annexed herewith as Annexure "I". The college has surplus budget from last four years except 2011-12, wherein deficit budget was Rs.3,85,670 it was managed by contribution given by trust / institute.

**6.4.4 Give details on the efforts made by the institution in securing additional funding and the utilization of the same (if any).**

To obtain additional funding the colleges made maximum efforts as given below:

- Library development fund from Shri Randive & Family
- Infrastructure development fund i.e. from
- Chief Minister Fund (used for infrastructure)
- Funds from MLC and MLA for infrastructure development (Used for infrastructure)
- Zilha Parishad Nidhi at district level (Infrastructure development)
- Mr. Randive for development of Library.
- B.C Book Bank for use of books for SC/ST student
- Poor Students fund from the teaching and non-teaching staff for poor students.

**6.5 Internal Quality Assurance System (IQAS)**

### 6.5.1 Internal Quality Assurance Cell (IQAC)

- a) Has the institution established an Internal Quality Assurance Cell (IQAC)? If 'yes', what is the institutional policy with regard to quality assurance and how has it contributed in institutionalizing the quality assurance processes?**

The college has established IQAC cum Steering Committee in year 2011-12. Regular meetings of IQAC are conducted and process of Quality Assurance in various aspects of academics and administration is initiated.

- b) How many decisions of the IQAC have been approved by the management/ authorities for implementation and how many of them were actually implemented?**

The most of the decision of the IQAC are supported by the management / authorities for implementation. For example, in last 12 months IQAC has taken seven numbers of decisions. Out of them four actually implemented and rests of the decision are in process of implementation.

- c) Does the IQAC have external members on its committee? If so, mention any significant contribution made by them.**

The IQAC had two external members on its committee Shri Bhalchandra Sapre, Former HR Manager and Management Consultant; Dr. Satish G. Vadake, General Practitioner. The inputs given by these members such as ISO certification, working of placement cell, training and visits of employable students etc. It has proved as great contribution to the IQAC. Now Mr.Dattatraya Sapre and Shri B.K. Patel are representing as external members of IQAC.

**d) How do students and alumni contribute to the effective functioning of the IQAC?**

The ideas and suggestions given by students and alumni are useful for the effective function of the IQAC. Mostly the suggestion about the Infrastructure, Library facility, Extension activities and Examinations are found contributing in improving the quality of support services, learning resources and evaluation.

**e) How does the IQAC communicate and engage staff from different constituents of the institution?**

Most of the staff of the college is the member of the IQAC; therefore IQAC gets inputs and contributions from each and every staff in IQAC meeting and vice-versa.

**6.5.2 Does the institution have an integrated framework for Quality assurance of the academic and administrative activities? If 'yes', give details on its operationalization.**

An integrated framework for Quality assurance of the academic and administrative activities are as under.

<b><u>Integrated Framework of Academic Activities</u></b>
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**A. Teaching Learning & Process**

**B. Evaluation**

**1. Teaching Plan**

**1. Surprise Test / Quiz / Problem Session**

**2. Bridge/Remedial Course**

**2. Assignment**

**3. Actual Teaching  
( Lectures , Seminars , Group Discussion  
Questions Answer Session ,  
Question Paper Solving , Virtual )**

**3. Unit Test**

**4. Internal Assessment**

**4. Project**

**5. Evaluation**

**5. Paper Checking**

**6. Communication**

**6. Display of Result**

**7. Feedback**

**7. Revaluation**

**8. Analysis**

**8. Final Result**

**9. Remedies / Measures**

**10. Improvements**

**Integrated Framework of Administrative Activities**

Administration

Number of committees

Meeting

Discussion with principal

LMC Meeting

Governing Body Meeting

Resolution

Action Taken Report

Feedback

Remedial Measures  
(Discussion in IQAC)

## Implementation

**6.5.3 Does the institution provide training to its staff for effective implementation of the Quality assurance procedures? If 'yes', give details enumerating its impact.**

Some of staff members have attended seminars / conferences / workshop on the subject especially concerned with quality assurance procedure of NAAC. Our Principal has remained Member, Member coordinator and Chairman of NAAC peer team and visited 20+ colleges. His experience and inputs has created very positive impact on academic and administrative staff of the college. The conduct of regular meetings only on quality assurance and preparation of SSR are found very effective in implementation of quality expected under various criteria.

**6.5.4 Does the institution undertake Academic Audit or other external review of the academic provisions? If 'yes', how are the outcomes used to improve the institutional activities?**

No formal academic audit or other external review of academic provision has done. However, informally academic provisions are reviewed by local members and academic person involved in governing body and their suggestions are used to improve academic standards.

**6.5.5 How is the internal quality assurance mechanisms aligned with the requirements of the relevant external quality assurance agencies/regulatory authorities?**

The internal quality assurance cell of the college keep pace with guidelines provided by NAAC, UGC, Director of Higher Education

and the University in order to improve the overall quality and excellence of the college.

**6.5.6 What institutional mechanisms are in place to continuously review the teaching learning process? Give details of its structure, methodologies of operations and outcome?**

Teaching learning process is observed and checked by faculty in charge and Principal, to know whether integrated framework is followed or not. The results of individual teacher is observed and the results above 70% are appreciated and appreciation is communicated to teachers, similarly for the results below 70%, the concerned teachers are informed and asked to submit reasons and also ways and methods for improvements.

**6.5.7 How does the institution communicate its quality assurance policies, mechanisms and outcomes to the various internal and external stakeholders?**

Quality assurance policies, mechanisms and outcomes are communicated to the internal stakeholders through notices, IQAC meeting, LMC meetings, and Parents-Teachers Associations, Student Council Meetings and Governing Body meetings. The external stakeholders are made aware with the quality policy through magazine, website of the college and oral discussions.

## CRITERION – VII: INNOVATIONS AND BEST PRACTICES

### **7.1 Environment Consciousness**

#### **7.1.1 Does the Institute conduct a Green Audit of its campus and facilities?**

The college has established in 2001-02. However the college building has completed in 2003-04 thereafter our college has taken into consideration establishment of drinking water facilities, tree plantation. The college is in Konkan Belt which has greenery and natural resources for water and fresh air. Therefore the college is not much involved to conduct green audit of the campus. However, the college has taken care of plantation and e-waste management.



**7.1.2 What are the initiatives taken by the college to make the campus eco-friendly?**

- Energy conservation
- Use of renewable energy
- Water harvesting
- Check dam construction
- Efforts for Carbon neutrality
- Plantation
- Hazardous waste management
- e-waste management

The college has decided to increase the tree plantation around the campus with the help of NSS students. The energy conservation is undertaken by using CFL lamps instead of tube lights and bulbs. Every year e-waste is removed from the campus and sent in appropriate place.

In order to make campus eco-friendly the orientation programs are organized for stakeholders, mostly through lectures, procession and discussions.

Our institution has established 'Nature's Club' with a mandate to promote environmental awareness nationwide with aims at education for green future. It has taken various steps to keep the college campus green and eco-friendly. The following are a few initiatives worth mentioning.

**a. Energy Conservation:**

- i Proper care is taken to check unnecessary energy consumption by deputing adequate personnel as well as posters for to save electricity.
- ii. Fixed time has been calculated for pumping ground water.
- iii. Renovation of older electrical equipment and gadgets.
- iv. Installation of Invertor for college office.

- v. Students are sensitized to save electricity at home and thereafter they are informed to submit light bills and the bills are compared to observed actual saving of electricity.

**b. Use of Renewable Energy:**

Installation of solar energy panel is planned in nearest future.

**c. Water Harvesting:**

The college has proposed to raise the building by constructing shed on the top floor. At that time water harvesting plan will be implemented and rain water will be transferred to a underground water tank.

**d. Check dam construction**

There is no dam near the college campus, but the same the NSS Volunteers Constructed “*Vanarai Bandhara*” for water harvesting.

**e. Efforts for Carbon Neutrality:**

Students are made aware about carbon neutrality under the course environmental awareness.

**f. Plantation:**

Plantation is not much expected in Konkan area, however the college has did the plantation of selective trees around the college campus.

**g. Hazardous waste management: N.A.**

Students are made aware about hazardous waste management under the course environmental awareness.

**h. Waste Management:**

E-Waste is disposed once in a year by handing over to the concerned agencies.

## **7.2 Innovations**

### **7.2.1 Give details of innovations introduced during the last four years which have created a positive impact on the functioning of the college.**

- Use of ICT
- Classification of Students as slow, average and advanced learners.
- Experts lectures on newly introduced topics and topics of contemporary concern.
- The faculties of the institution attended different workshops arranged by university and other colleges to discuss curricular aspect in different subjects.
- Use of different Audio-Visual aids
- Study tour and field survey
- seminars, workshops, paper presentation and interclass competitions.
- Inter collegiate debate, elocutions, competition on contemporary issues.
- Lectures to guide XI and XII classes student of arts and commerce as school-college interaction.
- Display of wall papers related to the subject of student interest.
- Suggestion, complaint box in the library.
- Minor research projects
- Publishing of research papers
- Seminars of students, Project work.

- Use of LCD, Charts, Models
- Various academic programs of University of Mumbai
- Presentation of charts.
- Quiz competition
- Regular tutorials

### 7.3 Best Practices (any two)

#### 7.3.1 Presentation of Best Practices:

##### A) Title of the Practice: Gender Equality

**Goal:** Gender Equality implies that men and women should be received equal treatment.

**Aim:** To make the people in village aware of gender equality.

**Objectives:** To provide equality in law, society, democratic activity and securing equal pay for equal work.

**The Context:** It is the fact that women were not allowed to have education in 17<sup>th</sup> or 19<sup>th</sup> century. University of Mumbai is established in 1857. But the first women admitted in the university in 1884. It means that the society has not permitted women to take admission in the university for 30 years even after the establishment of the Mumbai University. This has drastically felt the need of Gender equality. Raja Ram Mohan Roy, Nana Jaganath Shankarseth and Mahatma Jotirao Phule, have

opened the door of women's education, women's enlightenment and women's empowerment.

**Now** Changes of attitude to give equality in educational opportunities for boys and girls have undergone a cultural shift. The change has also involved in social views, including "*equal pay equal work*" as well as most occupations being equally available to men and women. Even some occupations are mainly dominated by good number of women.

**Practice:** 100 NSS Volunteers visited 20-30 villages to create awareness among the people on gender equality. The following activities were undertaken:

- Rallies were organized.
- Student displayed posters.
- People were made aware about women rights.

**Evidence of Success:** Various villagers have provided us feedback.

The number of admission of girls in schools and colleges is found increasing.

College boys are giving respect to fellow girls.

**B) Title of the Practice:** 'Development of Entrepreneurship skill'

**Goal:** To find out Entrepreneurship competencies among students of third year of arts and commerce.

**Aim:** To make aware the students of their

Entrepreneurship competencies.

**Objectives:**

To collect data through questionnaire about 14 Entrepreneurship competencies

To analyze the data statistically

To communicate students about their Entrepreneurship competencies.

To arrange programmes to develop Entrepreneurship

**The Context:**

Entrepreneurship Development Institute of India, (EDI) Ahmedabad, took up a research project to identify what it takes to be a successful entrepreneur. The research project was initiated by Prof. David C. Mc Clelland, a well known behavioural scientist and was taken up in 3 countries-India, Malawi and Equador. The output of the research project has been the identification of a set of entrepreneurial competencies or characteristics that lead to superior performance. A major finding of the research project was that the said competencies are cross culturally valid. In other words, in order to perform well as an entrepreneur, it is necessary to possess the competencies in varying measures irrespective of the geographical locations, where the entrepreneur is operating.

It has been manytimes found that an enterpreneur has these enterpreneurial competencies but he/she is not aware of them.

The rationale of the study of entrepreneurial competencies of some of the commerce students of selective colleges is to make them aware that they have the entrepreneurial competencies to run their own business or enterprise.

**Practice:**

Around 30-40 students of each TYBA and TYB Com are provided with the questionnaire having 70 questions on Entrepreneurship competencies. Measuring the level of entrepreneurial competencies of commerce students will reveal strongest and weakest entrepreneurial competencies that students are having. The students will be able to judge whether this knowledge of level of entrepreneurial competencies is helpful to run own business or an enterprise. Student may gather additional information or undergo training for the weaker entrepreneurial competencies, he may strengthen the stronger entrepreneurial competencies and he may be able to use his/her strongest entrepreneurial competencies to organize, manage and assume risks of a business or enterprise. The comparative study of knowledge and level of entrepreneurial competencies of T. Y. B. A. i.e. arts students with that of commerce educated students has revealed whether commerce education develops entrepreneurial competencies.

